

**WILCO AREA CAREER CENTER  
MINUTES  
of the  
Meeting of the Wilco Board of Control  
April 17, 2012**

**CALL TO ORDER**

The Wilco Board of Control met in Regular Session on Tuesday, April 17, 2012, at Wilco Area Career Center. The meeting was called to order by Board President George Rimbo at 6:30 p.m. Mr. Rimbo asked for the roll to be called.

**ROLL CALL**

ROE	Mr. Shawn Walsh	present	209U	Dr. Matt Swick	present
				Ms. Peggy Kunz	present
255U	Dr. John Butts	present			
	Mr. Larry Blackburn	present	202	Dr. John Harper	present
				Mr. Rod Westfall	present
365U	Ms. Brigitta Altmann	absent			
	Mr. Ronnie Bull	present-arrived 6:32	210	Dr. Sandy Doebert	present- arrived 6:38
				Mr. George Rimbo	present

**AGENDA REVISION**

None

**CLOSED SESSION**

None

**PUBLIC PRESENT/COMMENTS**

None

**PUBLIC COMMENTS/PRESENTATIONS**

None

**CONSENT AGENDA ACTION ITEMS**

**AR#0412-2369** –It was moved by 255 and seconded by 202 to accept the consent agenda items:

**CA1:** Approval of minutes of the Regular meeting of the Board of Control on March 20, 2012.

**CA2:** Approval of expenditures for payment for April, 2012.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

**RESOLUTIONS**

None

**ASSISTANT DIRECTOR'S REPORT for April 17, 2012 – Regular Meeting**

Elizabeth Kaufman, Assistant Director

1. Heritage Grove Visit – Elizabeth told the board about the visit from Heritage Grove 8<sup>th</sup> graders.

2. Dual Credit – Elizabeth met with Duane Stonich from JJC regarding dual credit for Fire Science and EMS. JJC is going to require academic prerequisites before any dual credit is available. The dual credit will be pulled for EMS for the 2013-2014 year and Fire Science will have the academic prerequisites. She will have a meeting April 23<sup>rd</sup> regarding Criminal Justice and April 30<sup>th</sup> regarding general dual credit.
3. Danielson Training – Elizabeth reminded the board that we will be holding Danielson training on April 24<sup>th</sup> and it is open (at a discount) to any administrator from our member schools.
4. State Conferences/Competitions – Elizabeth told the board that the students will be going to state conference/competitions for FCCLA this week and SkillsUSA next week. April 23<sup>rd</sup> begins the second pilot of National certification with the SkillsUSA Assessments in Welding, Auto Body, Auto Service and Health Science.
5. 8<sup>th</sup> Grade Visits – Elizabeth told the board we are expecting visits from AVM and Lukancic Middle schools on April 25<sup>th</sup>.
6. Accidents – Elizabeth was sad to report our Wilco family has had several car accidents. Our EMS instructor, Tina Pirc's daughter, Brittany, who is 16 was hit by a semi-truck on Rt. 53 and is in the Rehab Institute of Chicago. Sue Ardolino, our Health Care instructor in Braidwood was also in an accident with a semi, but did not sustain serious injuries. Two Romeoville students here at Wilco were in an accident with a preschool parent here at Wilco. Also, no serious injuries.
7. Last Public Buffet – Elizabeth wanted to remind the board that our last public buffet this year will be on May 3<sup>rd</sup> and the theme is Cinco de Mayo.
8. Awards Night – Elizabeth invited the board members to our awards night on May 8<sup>th</sup> at 7:00 pm.
9. Annual Picnic – Elizabeth informed the board that our annual picnic will be Friday, May 18<sup>th</sup>.

### **DIRECTOR'S REPORT for April 17, 2012 Regular Meeting**

Katrina Plese, Executive Director

1. School Maintenance Grant – Katrina provided the board with a handout on the grant proposal and reviewed the proposed projects; tuck-pointing, asbestos removal, fascia on entrances, and replacement of old toilets and urinals. She also reviewed with the board the fund balance and from where funding for our 50% of the project cost would come should we receive the grant.
2. Technology Proposal – Katrina presented the board with a draft proposal concerning technology update needs including wireless connection possibilities with Air Wan or Lewis University, and wireless infrastructure and computing platform needs.
3. Out of State Travel for HOSA – Katrina requested permission from the board for the students who qualified for National competition to go to Orlando, Florida with Mrs. Kaufman June 19<sup>th</sup> - 24<sup>th</sup> for competition. Details of the trip were included in the board packet.
4. SOCS Online Communication System – Katrina discussed with the board the purchase of a new website and communication system for the school. A packet of information was handed out and discussed. It involves a 3-year agreement, the company designs the website and does all training. After 3 years there would be a reduction of 50% – 60% in annual costs. Some of the features are teacher pages, lockers, blogs, and easy content management. Some sample sites using the same SOCS system are Morris High School and GAVC. Discussion on updating policies for new technologies followed.
5. FY13 Calendar – Katrina reviewed the calendar for the upcoming year with the board. She pointed out that the spring break will coincide with Valley View's spring break next year.
6. NATEF – Katrina informed the board that NATEF will have their on-site review here on April 23<sup>rd</sup>. This is the Auto Body recertification visit.
7. Legislation update – Katrina reviewed House Joint Resolution 0079 and provided a hand-out. Representative Lisa Dugan is heading the legislation for all CTE.

## OTHER ACTION ITEMS:

### **AR#0412-2370- School Maintenance Grant**

It was moved by 202 and seconded by 255 to approve the school maintenance grant.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

### **AR#0412-2372 – Out of State Travel for HOSA**

It was moved by 365 and seconded by 209 to approve out of state travel for the HOSA students competing at the national convention.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

### **AR#0412-2373 – SOCS Online Communication System**

It was moved by 255 and seconded by 202 to approve the SOCS Online Communication System agreement pending update of technology policies.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

### **AR#0412-2374 – FY13 Calendar**

It was moved by 202 and seconded by 365 to approve the FY13 Calendar.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

## ANNOUNCEMENTS / INFORMATION ITEMS

- A. CTEI Funding – Katrina informed the board that Wilco has not received all of the funding yet. She has been informed that we should receive level funding. She has an AVC Director's meeting Friday.
- B. Student of the Month – Katrina pointed out to the board that the student of the month list is in their board packet.
- C. Upcoming Events – Katrina reviewed upcoming dates and events with the board.

## UNFINISHED BUSINESS

None

## NEW BUSINESS

Dr. Doebert discussed PEAC & PERA with the board. She reviewed the process of training for the teacher and principal evaluation system. The ISBE deadline was last Friday to complete the survey request training slots.

## NEXT MEETING

The next Wilco Board meeting will be Tuesday, May 15, 2012 at 6:30 p.m.

## ADJOURNMENT

President George Rimbo asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 365 to adjourn the board meeting at 7:15 pm.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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President, Wilco Area Career Center Board of Control

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DATE

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Secretary, Wilco Area Career Center Board of Control

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DATE