

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
December 19, 2017

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, December 19, 2017, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:10 p.m. and requested the roll to be called.

ROLL CALL

ROE	Mr. Frank Perucca	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Dr. Christine Nelson	present	202	Mr. Glenn Wood	present
	Mr. Jesse Morris	present		Mr. Rod Westfall	present
365U	Dr. James Mitchem	present	210	Dr. Mary Ticknor	present
	Mr. Victor Zack	present		Mr. Gary Gray	present

PUBLIC PRESENTATIONS/COMMENTS

None

CLOSED SESSION

None

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

CONSENT AGENDA ACTION ITEMS

AR#1217-2622

It was moved by 210 and seconded by 365 to approve Consent Agenda items including; CA1: Minutes from the previous meetings from November 15, 2017, CA2: Expenditures presented for December 2017, CA3: Surplus Item: 1991 Seagrave Pumper fire truck - scrap, CA4: Personnel – Resignation of Julian Avila, Clinical Instructor, effective 11/24/2017, hiring of Amanda Ramsden, Clinical Instructor, full-time, hourly rate: \$39.00/hr., effective December 11, 2017.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL'S REPORT for December 19, 2017 Regular Meeting

Julia Oglesby, Assistant Principal

1. Julia complimented the board on their students this year. She said Wilco has a wonderful group of students this year and the student body really seemed to want to succeed and be dedicated.

2. Julia reported there were 38 referrals issued for student misconduct so far this year. Also, 16 students received attendance contracts for missing 10 or more days of school this semester. There were 39 attendance letters sent out for excessive absences.
3. Julia was pleased to report to the board that 13 Early Childhood Education second-year students will receive 3 college credits this semester.
4. Julia told the board she hopes that there will be no Fs for any students this semester. There are a few students very close but she hopes their final grades are above passing.

EXECUTIVE DIRECTOR'S REPORT for December 19, 2017 Regular Meeting

Katrina Plese, Executive Director

1. Thank You – Katrina thanked the board for their support during her tenure as Director at Wilco. She also said she wanted to speak about one subject before she left and she spoke about Wilco fees at the home schools. She asked that home schools not charge a fee for students attending Wilco. They have fees to pay for their classes when they get here and she doesn't think they should be charged a fee just for taking the class. Two of the districts currently charge a fee at the home school for a student who signs up for a Wilco class. She is afraid this is discouraging and preventing some students from taking the class. She encouraged those schools to change their policy.

President Rod Westfall then spoke for the board and thanked Katrina for her years of service, her leadership and contributions, and her dedication to all of their students.

ASSISTANT DIRECTOR'S REPORT for December 19, 2017 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Community Relations - Elizabeth reported to the board all the activities here at Wilco and visits to our schools during the past month including: Bolingbrook High school had a tour and luncheon provided for the students by Culinary here at Wilco, Wilco visited the Lemont 8th grade students, we visited Plainfield Central, South and East, and finally, the Lemont Cosmetology school made a presentation for the Lemont students. Also, Ira Jones school will be visiting Wilco tomorrow and a group of teachers will be going to the Local 150 for a visit this Thursday, December 21st.
2. Finance - Elizabeth told the board we are still waiting for the balance of the CTEI payments for 2016-2017. She also reported Technology problems we are experiencing at this time with connectivity throughout the building and problems with our phone system.
3. Leadership and Staffing – Elizabeth updated the board on the resignation of our clinical instructor and the hiring of his replacement.
4. Curriculum, Instruction and Assessment – Elizabeth referred the board to the Intro to Health Professions display boards set up in the back of the room for the HOSA Competition. She also reported the Student Growth Assessment will be done in January. Elizabeth told the board we are possibly partnering with TCD, Grundy and Indian Valley on a Professional Development day for new and existing teachers. We would like to get Sandra Adams to do the PD on her book on reading.

POLICIES

Policy# 2:220: Uniform Grievance Procedure – 2nd Reading for Approval.

It was moved by 209 and seconded by 255 to approved the amendments to policy# 2:220.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

RESOLUTION

None

OTHER ACTION ITEMS:

It was moved by 210 and seconded by 365 to approve the following action items:

AR#1217-2623: Chapman and Cutler Services Agreement – Approval to accept the proposed engagement letter from Chapman and Cutler, LLP for their continued services as special counsel performing disclosure services. Services are provided at a cost of \$2,000.

AR#1217-2624: 2018 Budget Amendment – Approval of budget amendments to the 2017-2018 Joint Agreement Budget, as presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

1. Construction - Elizabeth informed the board the blacktop by the Maintenance building was completed.
2. Students of the Quarter - Elizabeth pointed out to the board a list of the Students of the Quarter is in their board folder.
3. Reminder - Elizabeth reminded the board the Public Buffet in January (24th) will be served family style and has a French theme.
4. Upcoming Events – Elizabeth told the board about upcoming visits from 8th graders and reminded the board the January meeting would be on a Thursday night, January 18th.

NEXT MEETING

The next Board of Control meeting will be a regular board meeting to be held Thursday, January 18, 2018 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 209 and seconded by 365 to adjourn the board meeting at 6:26 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE