

**WILCO AREA CAREER CENTER  
MINUTES  
of the  
Regular Meeting of the Wilco Board of Control  
November 19, 2013**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, November 19, 2013, at Wilco Area Career Center. The meeting was called to order by Board President Rod Westfall at 6:30 p.m. Mr. Westfall requested the roll to be called.

ROLL CALL

ROE Mr. Frank Perucca	present	209U	Dr. Matt Swick	present
			Ms. Peggy Kunz	present
255U Ms. Christine Nelson	present			
Mr. Larry Blackburn	present	202	Dr. John Harper	present
			Mr. Rod Westfall	present
365U Dr. James Mitchem	absent			
Mr. Daniel Falese	present	210	Dr. Mary Ticknor	present
			Ms. Bev Marzec	present

AGENDA REVISIONS

None

PUBLIC COMMENTS

None

Katrina welcomed Frank Perucca, Asst. ROE Superintendent, representing the R.O.E.

CONSENT AGENDA ACTION ITEMS

AR#1113-2449 –It was moved by 255 and seconded by 209 to accept the consent agenda including:

- CA1 - Approval of Minutes of the previous meetings, October 15, 2013.
- CA2 - Approval of expenditures presented for payment for November, 2013.
- CA3 - Welding Surplus Items:

<u>Item</u>	<u>Qty.</u>	<u>Scrap Price</u>
Hydraulic Pump	1	N/A
Lincoln Electric Stick Welder	2	\$150
Miller Dial Arc 250 Welder	3	\$100 ea.
Miller Mp30 Mig Welder	1	\$150

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

RESOLUTIONS

None

## **ASSISTANT PRINCIPAL'S REPORT FOR November 15, 2013 Meeting**

Julia Ann Oglesby

1. **Students Attendance** – Julia reported to the board that they are continuing follow-up letters home and attendance contracts for students with 7+ absences.
2. **Student Grades** – Julia informed the board that academic actions plans are in place for all students with F's and it's working very well. All failing students are in Student Services 3 times a week for Tutoring.
3. **Compass Test** – Julia informed the board that the JJC Compass test will be December 10<sup>th</sup> and 50 – 60 students for 2<sup>nd</sup> semester JJC credit will be taking it in January.

## **DIRECTOR'S REPORT for November 15, 2013 Regular Meeting**

Katrina Plese, Executive Director

1. **JJC** – Katrina reported for Elizabeth that she is continuing to meet with JJC on the Industrial Maintenance class and has another meeting on November 16<sup>th</sup> with them.
2. **Financials** – Katrina updated the board on budget to actual numbers. Revenue for month-end September was 26%, October 39%. Tuition was at 34% for September and 46% for October. CTEI receipts were 10% for previous year funding and October was at 34% for CTEI. Federal Perkins was 14% (primarily previous year funding) and 22% based on expectations. Expenditures were at 24% for September and the finished October at 30%.
3. **Policies** – Katrina discussed the policies included in the board packet. 2<sup>nd</sup> reading on updates to the teacher contract job description, 1<sup>st</sup> reading on Ethics & Gift ban, which is being updated to reflect updates in legislations and update of the legal references, and 1<sup>st</sup> reading on a new policy on bullying which was formerly incorporated in the student discipline policy, but now has a policy on its own.
4. **Action Items** – Katrina discussed with the board the action items included in the board packet:
  1. Snow Removal contract with Ramon Guzman. The board wants to have the contract changed to a stipend since he is a current employee,
  2. Substitute Custodians to hire for back-up when one of our custodians are sick or out, and
  3. Air Wans Contract – for additional bandwidth.
5. **Insurance Committee** – Katrina told the board that the committee is still gathering information. they have had 2 meetings and has 1 scheduled for Wednesday, November 20<sup>th</sup>. The meetings have been very productive and they are looking at options. They are at the information stage still, not in the position to make recommendations yet.
6. **Health Life Safety** - Katrina informed the board that the final walk through is next week with the architect.
7. **IASA-ISBE Advisory Meeting** – Katrina told the board about the advisory meeting's thoughts on the possible pension legislation and what the thinking seems to be in Springfield. If there is a pension cost shift, there is a suggestion to allow a parallel tax levy to cover the cost. The legislation would call for a new fund or combine with IMRF fund. The advisory committee said there is not an appetite for a levy, more interest in allowing the levy under IMRF by taking off the ceiling. If the legislators won't propose a levy, then the burden will be on the teachers. The advisory committee also discussed GSA and elimination of proration, and also discussed PARCC. The writing component will be administered in 2014, but uncertain after that how much will be used. 600 districts are participating. The committee discussed residency, the 5 essentials survey, the "fully recognized" status, ROE restructuring, and Special Education class size.

### **POLICIES**

5:240 – Teacher's Job Description amendment for updates, 2<sup>nd</sup> reading.

It was moved by 365 and seconded by 209 to accept the amendments to policy 5:240.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

2:80 – Ethics and Conduct – Amendment, 1<sup>st</sup> Reading

7:155 – Preventing Bullying, Intimidation, and Harassment – New Policy, 1<sup>st</sup> Reading

#### OTHER ACTION ITEMS:

##### **AR#1113-2450- Snow Removal Stipend for 2013 - 2014**

It was moved by 255 and seconded by 365 to approve the stipend for snow removal for Ramon Guzman.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

##### **AR#1113-2451 – Personnel, Hiring of Substitute Custodians**

It was moved by 209 and seconded by 255 to hire substitute custodians Daniel Favia, John Linklater and Anthony Williams on an on-call basis. Rate of pay: \$15/hr.

##### **AR#1113-2452 – Air-Wans Contract Broadband**

It was moved by 210 and seconded by 365 to approve the 2 yr. agreement with Air-Wans to expand Broadband service at Wilco. It is an additional \$300 per month.

#### ANNOUNCEMENTS / INFORMATION ITEMS

- A. Industrial Appraisal – Katrina shared with the board the appraisal of property value from Industrial Appraisal.
- B. ACTE Career Readiness – Katrina provided the board with an article from the ACTE on Career Readiness.
- C. RIF Joint Committee – Katrina reviewed the 5 defined powers of the joint committee and told the board there are no changes from the law.
- D. SIS Demographic Report – Katrina discussed the 2014 demographics report provided to the board. It was divided by school district to enable each school to review their demographics.
- E. Are You Ready Flyer – Katrina provided the board with a flyer from ISBE about career and college readiness. She provided copies for board member to take home to their home school boards.
- F. Student of the Month – Katrina pointed out the student of the month list included in the board packet.
- G. Upcoming Dates – Katrina reviewed upcoming dates with the board including the Thanksgiving holiday November 27<sup>th</sup> – 29<sup>th</sup>, the public buffet on December 4<sup>th</sup>, and the upcoming ACTE convention in Las Vegas. Katrina will be there the week of December 2<sup>nd</sup> – 8<sup>th</sup> as she has board meetings and then Elizabeth will be there from the 5<sup>th</sup> – 8<sup>th</sup>. Winter break will begin on December 23<sup>rd</sup> and end January 4<sup>th</sup>. Teachers will return on January 6<sup>th</sup> for a Teacher's institute and students will return on January 7<sup>th</sup>.

#### NEW BUSINESS

Dr. Harper, Superintendent of District 202, Plainfield asked the other school districts if they were having problems with the new Google changes. It has caused problems for their school district with enabling web access to students of sites that were formerly blocked. This update by Google caused filters to not work. The change happened on November 15<sup>th</sup>. Discussion ensued.

NEXT MEETING

The next Wilco Board meeting will be Tuesday, December 17, 2013 at 6:30 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 255 to adjourn the board meeting at 7:15 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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President, Wilco Area Career Center Board of Control

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DATE

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Secretary, Wilco Area Career Center Board of Control

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DATE