

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
September 15, 2015**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, September 15, 2015, at Wilco Area Career Center. The meeting was called to order by Board President, Rod Westfall. Mr. Westfall requested the roll to be called.

ROLL CALL

ROE	Mr. Shawn Walsh	present - arrived 6:30	209U	Mr. Matt Swick	present
				Ms. Peggy Kunz	present
255U	Ms. Christine Nelson	present			
	Mr. Jesse Morris	present	202	Mr. Glenn Wood	present
				Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent			
	Mr. Daniel Falese	present - left at 6:45	210	Dr. Mary Ticknor	present
				Mr. Gary Gray	present

CONSENT AGENDA ACTION ITEMS

AR#0915-2521 –

It was moved by 365 and seconded by 255 to approve CA1: minutes from the previous meeting from September 1, 2015, CA2: expenditures presented for payment for September 2015, and CA3: Donation of a 1991 Seagrave Fire Engine, Model JB40DF from Bolingbrook Fire Dept., Public Safety Director, Tom Ross, Village of Bolingbrook, 375 Briarcliff Rd., Bolingbrook, IL 60440 for the Fire Science Program.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL’S REPORT for September 15, 2015 Regular Meeting

Julia Ann Oglesby, Asst. Principal for Student Services

1. Julia provided the board with hand-outs of information on Special Education IEPs (215) and 504 Accommodation plans (12).
2. Julia reported to the board Student Services is being proactive with students who are at risk with Ds and/or Fs. Student Services has a number of ways to assist students in being successful.
3. Julia gave the board copies of all the Student Intervention forms used here at Wilco and explained the procedure for using each form. She discussed the cell phone policy form, attendance contracts, student intervention form, academic action plan, student contract and teacher input. Julia let the board know who the forms go to and who is involved at each stage.

ASSISTANT DIRECTOR'S REPORT for September 15, 2015 Regular Meeting

Elizabeth Kaufman, Asst. Director

1. Student Achievements – Elizabeth shared with the board the placement of former Wilco student, Austin Anderson, with the Plumbers and Pipefitters union. Austin was a Romeoville High School STA student and worked at Radcke's.
2. Compressor Bid – Elizabeth oversaw the bid process on our compressor sale and reported to the board we had one bid submitted by Mr. Jay Plese for \$175.95.
3. Curriculum Guide – Elizabeth updated the board on curriculum changes including the deletion of the Auto Body and Aviation classes. Dual credit from Computer Tech, Early Childhood II and Game Design has been removed. She requested the districts evaluate the EMS class for honors or weighted credit. Elizabeth also provided information on the addition of the Veterinary Assistant course for next year. The start-up cost estimate is \$10,000 for equipment & supplies. \$5,000 may be provided by FCAE.
4. Public Relations – Elizabeth reported she and Wilco staff members were included in the Romeoville and Bolingbrook Curriculum nights and thanked the schools for the invitations. She also reported that AVM and RC Hill have contacted her about bringing students to Wilco this year.

DIRECTOR'S REPORT for September 15, 2015 Regular Meeting

Katrina Plese, Executive Director

1. Perkins Act – Katrina told the board she met with J.T. in Congressman Kinzinger's office. She said she does not anticipate the legislation changing the Perkins Act to move forward. She said the Congressman is looking at the definition of "in-demand" occupations as Perkins does not define "high-skill, high-wage and high-demand."
2. Auto Body Paint Booth – Katrina discussed with the board the Auto Body paint booth/paint mix room. She said she's not ready to make a recommendation on disposal at this time, but gave the board information on when the booth was installed during the building expansion in 2005. It was a \$60,000 investment, with the booth/paint mix room alone costing \$40,349.

OTHER ACTION ITEMS:

AR#0915-2526 – Big Red Compressor Bid & Sale

It was moved by 210 and seconded by 209 to approve the bid presented and sale of the compressor. A bid of \$175.95 was presented by Jay Plese.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0915-2527 – Course Descriptions 2016-2017

It was moved by 365 and seconded by 255 to accept the course descriptions as presented for the 2016-2017 school year.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ANNOUNCEMENTS / INFORMATION ITEMS

- A. FY Enrollments – Katrina provided the board with hand-outs regarding the enrollment for this year, historical enrollment information, and trends relating to IEP enrollment. The handouts also included a breakdown of tuition revenue.
- B. Copier/Multifunction Copier RFP – Katrina reviewed the RFP included in the board packet. The current copier and printer agreement ends December 2015. Katrina recommended to the board separating the copier agreement from the printers agreement. She will negotiate

- an extension of the contract with the current vendor and a request to purchase the small copier for \$1. A replacement copier with similar features is requested in the RFP.
- C. Capital Project Update – Katrina reminded the board the Building Committee will meet at the conclusion of the board meeting to review the proposals with Healy, Bender and Associates. Katrina reviewed with the board a history of funding of building projects.
 - D. Transition Committee – Katrina referred discussion of the committee to Rod Westfall, Board President. Rod said he is putting together a transition package and will be sending it to the transition committee for review. Transition Committee members are: Rod Westfall, Dist. 202, Dan Falese, Dist. 365U, Christine Nelson, Dist. 255U, and Peggy Kunz, Dist. 209U.
 - E. Upcoming Events – Katrina reviewed upcoming dates with the board and reminded them about the Open House on Tuesday, September 29th and the Public Buffet on October 7th.

NEW BUSINESS

None

NEXT MEETING

The next Wilco Board meeting will be Tuesday, October 20, 2015 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 255 and seconded by 210 to adjourn the board meeting at 6:53 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE