

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
September 17, 2017**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, September 17, 2017, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:03 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	absent	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Dr. Christine Nelson	present	202	Mr. Glenn Wood	present
	Mr. Jesse Morris	present		Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent	210	Dr. Mary Ticknor	absent
	Mr. Victor Zack	present		Mr. Gary Gray	present

CLOSED SESSION

It was moved at 6:05 by 210 and seconded by 209 to move into closed session for the purpose of:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity - 5 ILCS 120/2(c)(1) and 2. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved at 6:11 by 255 and seconded by 210 to end closed session and return to the regular meeting.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

PUBLIC PRESENTATIONS/COMMENTS

Jennifer Alessi – Veterinary Assistant Instructor, gave a report to the board on the FFA club and their fundraising work. They raised over \$300 for Harvey hurricane relief and will be doing more fundraisers for their club throughout the year.

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

CONSENT AGENDA ACTION ITEMS

AR#0917-2614

It was moved by 202 and seconded by 209 to approve Consent Agenda items including; CA1: Minutes from the previous meetings from August 15, 2017, CA2: Expenditures presented for September 2017,

CA3:Personnel – Hiring: Auto Service Aide, Dan Favia, part-time, Monday – Friday, 7:30 am – noon, \$15.38/hr., CA4: Surplus Items – Station lighting from welding lab construction, qty: 18, CA5: Policies, 2nd reading for adoption: Policy 8:10 – Community Use of School Facilities and Policy 8:20 – Advertising and Distributing Materials in Schools Provided by Non-School Related Entities. Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

PRINCIPAL’S REPORT for September 17, 2017 Regular Meeting

Bosa Goodale, Principal

1. Bosa reported to the board the assessment pretests have been completed. Historical data has been presented to the teachers. Student growth meetings are scheduled for the next two weeks.
2. Bosa spoke to the board about Community Partnerships including a donation of Chef coats from JJC for our Culinary program; students attending Manufacturing day; Culinary II students visiting Buca Di Peppa; Criminal Justice students visiting Western Illinois University; Dual credit meetings with JJC and College of DuPage; 100% participation of instructional staff at fall feeder school events; Lewis University, St. Francis, DeVry, Rasmussen, JJC, Chamberlin and ISAC Financial will be attending our Open House; and the Counselor breakfast will be on October 13th.

ASSISTANT DIRECTOR’S REPORT for September 17, 2017 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Elizabeth reviewed with the board the curriculum changes including the construction description and the addition of early bird Welding and Auto. Students must provide their own transportation for early bird classes and the home schools need to review credits for the class as it is a shorter class period. Elizabeth suggested they may want to award 2 credits because of less class time. Elizabeth also reviewed the curriculum guide including changes from Building to Agriculture and an increase in fees for Vet Assisting.
2. Elizabeth updated the board on special education with numbers for 2017-2018. 20% of the Wilco students have IEPs and 2% have 504 plans.
3. Elizabeth informed the board of recent professional development for staff. September was Reflecting on Teaching Practice and Administrator Retraining on Evaluation. October will be Engagement of Families in the Instructional Program, Instructional Strategies, Assessment, and Business/Community Partnerships.

DIRECTOR’S REPORT for September 17, 2017 Regular Meeting

Katrina Plese, Executive Director

1. Construction Update – Katrina updated the board on construction work. The pavement was holding water in places, which is an FQC issue, and was re-surveyed last week. New cabinets have been ordered for the new EMS classroom. Welding drums for filters were full of water, which was under warranty.
2. Representative Connor Visit – Katrina told the board about the representative’s visit to Wilco.
3. ESIC Insurance – Katrina reviewed with the board the Arthur J. Gallagher contract to manage the pool. They offered a good renewal rate of 2 – 2.5% increase. Wilco will see an approximately 5% increase due to an increase in property value.

POLICIES

None

RESOLUTION

None

OTHER ACTION ITEMS:

AR#0917-2615 – It was moved by 210 and seconded by 365 to approve the FY19 Course Additions/Revisions.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

UNFINISHED BUSINESS

President Westfall completed the board committee assignments:

Finance: Rod Westfall, Shawn Walsh and Peggy Kunz

Building and Grounds: Kevin Feeney, Gary Gray and Jesse Morris

Strategic Planning: Glenn Wood, Mary Ticknor, Christine Nelson and Victor Zack

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. CNA Summer Program – Katrina shared with the board a hand-out showing the profit from the Summer Adult CNA class. The profit was \$3,324 this summer with a maximum of 16 students.
- B. FY18 Enrollment – Katrina shared an updated spreadsheet showing the enrollments for the year. The enrollment is 1,185. Katrina also shared another spreadsheet with historical numbers on enrollment through the years. This year’s increases were in Auto Service, Culinary Arts, Health Care, Architecture, Construction Management and Engineering, and Barbering.
- C. Dual Credit Report – Katrina had Elizabeth review the dual credit report with the board showing how many hours students have earned and the money saved by earning dual credit.
- D. FOIA Request – Katrina reported to the board a FOIA request that was received asking for all teachers’ email addresses from the Illinois Retired Teachers Association.
- D. Upcoming Events – Katrina reviewed with the board important upcoming events & dates including Open House on the 20th, teacher’s Institute on October 6th, the Guidance Breakfast on October 13th and the first Public Buffet on October 18th.

NEXT MEETING

The next Board of Control meeting will be a regular board meeting to be held Tuesday, October 17, 2017 at 6:00 p.m.

ADJOURNMENT

Mr. Westfall asked for a motion to adjourn the board meeting. It was moved by 209 and seconded by 210 to adjourn the board meeting at 6:48 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE