

**WILCO AREA CAREER CENTER
MINUTES
of the
Meeting of the Wilco Board of Control
March 20, 2012**

CALL TO ORDER

The Wilco Board of Control met in Regular Session on Tuesday, March 20, 2012, at Wilco Area Career Center. The meeting was called to order by Board President George Rimbo at 6:30 p.m. Mr. Rimbo asked for the roll to be called.

ROLL CALL

ROE	Mr. Shawn Walsh	present	209U	Dr. Matt Swick	present
				Ms. Peggy Kunz	present
255U	Dr. John Butts	absent			
	Mr. Larry Blackburn	present	202	Dr. John Harper	present
				Mr. Rod Westfall	absent
365U	Ms. Brigitta Altmann	present			
	Mr. Ronnie Bull	present	210	Dr. Sandy Doebert	absent
				Mr. George Rimbo	present

AGENDA REVISION

The Public Hearing was moved on the agenda to take place after the closed session.

CLOSED SESSION

President Rimbo asked for a motion to go into closed session at 6:32 p.m. for the reason of: 1. Dismissal of specific employee(s) of the Center, and 2. Collective negotiation matters between The Center and its employees or their representative.

It was moved by ROE and seconded by 255 to go into closed session.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 202 and seconded by 255 to end the closed session and return to the open board meeting at 7:21 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PUBLIC PRESENT/COMMENTS

None

PUBLIC HEARING

Board President George Rimbo opened the Public Hearing at 7:21 pm to anyone present wishing to discuss the proposed resolutions to dismiss staff due to economic reasons. No public was present for the hearing. President Rimbo resumed the regular board meeting at 7:22 pm.

CONSENT AGENDA ACTION ITEMS

AR#0312-2368 –It was moved by 209 and seconded by 365 to accept the consent agenda items:

CA1: Approval of minutes of the Closed Session Meeting and the Regular meeting of the Board of Control on February 14, 2012.

CA2: Approval of expenditures for payment for March, 2012.

CA3: Donation of a 1996 Cadillac Eldorado from Lee Collins, Jr., 1481 Schoenherr Ave., Bolingbrook, IL 60590.

CA4: Out of Town/Overnight Travel for FCCLA and Skills USA.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

RESOLUTIONS

R#0312-1064 – Resolution authorizing notice of non-retention of Education Support Personnel.

R#0312-1065 – Resolution authorizing notice of non-retention of Part-time Teachers.

R#0312-1066 – Resolution authorizing notice of non-retention of Probationary Teachers.

R#0312-1067 – Resolution authorizing notice of the reduction in force for Certified Teachers.

It was moved by 255 and seconded by ROE to approve the resolutions presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ASSISTANT DIRECTOR'S REPORT for March 20, 2012 – Regular Meeting

Elizabeth Kaufman, Assistant Director

1. NOCTI Testing – Elizabeth reported to the board that the programs still left doing testing are Building Trades and the Early Childhood practical. We should have results in April when testing has been completed.
2. HOSA Conference – Elizabeth was pleased to report to the board results of the HOSA state competition. Nine students qualified for nationals to be in Orlando, June 20 – 23rd. There are tentatively five students who wish to compete at nationals. The cost per student will be \$500 to \$800 plus food. She provided the board with a handout of all the students and their placements.
3. Danielson Training – Elizabeth informed the board that a workshop on the teacher evaluation based on the Danielson framework will be held at Wilco on Tuesday, April 24th. There is a discount for any administrators from our member schools who wish to attend the training.
4. School to Apprenticeship – Elizabeth reported to the board that two students qualified to participate in OSHA and First Aid. They are Jordan Heisner and Chris Heim from Reed-Custer.
5. Public Relations – Elizabeth shared with the board upcoming public relations events related to the Center; Guiding Light Education Center in Bolingbrook, Lemont Cosmetology Open House March 6, and Morris Cosmetology Open House on Thursday, March 22nd.

DIRECTOR'S REPORT for March 20, 2012 Regular Meeting

Katrina Plese, Executive Director

1. School Bus – Katrina discussed with the board varying options for a new school bus; purchase of a used bus from Reed-Custer or Valley View, lease of a bus, or purchase of a returned lease bus. The school needs a dependable bus for Building Trades and for field trips. Katrina informed the board that she would like to table any action on a purchase at this time and will do more research.
2. Technology Proposal – Katrina updated the board on information regarding the Center's need for more bandwidth. She reported that she is negotiating with Lewis University and looking to possibly be part of their wireless connection. She also reported that another company will be looking at the infrastructure in the building and she will hopefully have more to report next month.

3. Financial Obligations – Katrina informed the board of financial obligations that have not been met from cosmetology students who have signed a contract with the cosmetology schools. She asked the school districts what they do with collection of outstanding debt. The schools reported back that they do use collection agencies.
4. Cosmetology – Katrina discussed with the board the possibility of alternative or flexible schedules for Cosmetology.
5. Adult CNA – Katrina reported to the board that we have advertising in the communities regarding the offering of a summer CNA course here at Wilco, but we have only had three registrations.
6. Sub Rate – Katrina asked the board to let her know what their current pay is for substitutes. She is reviewing for next year.
7. Fund Balance – Katrina reviewed the budget with the board and provided them with a handout showing where the center is for the year. She reported that Perkins payments are on time but CTEI payments from the state are about 5 payments behind.

OTHER ACTION ITEMS:

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. Enrollment – Katrina provided the board with a spreadsheet showing the enrollment for the upcoming school year. Initial enrollment is 1019 with projection of 900. She also pointed out the new class offered for the fall: Intro to Health Professions.
- B. FY13 Calendar – Katrina discussed the fiscal year 13 calendar with the board and asked the board members to review for conflicts. She also requested that the superintendents of the home schools pick a common week for Spring break as we have so many districts to work around.
- C. CTE Flyer – Katrina gave the board a new CTE flyer from ISBE with occupational projections showing the importance of CTE in the high schools. There are more forms available for any board member that would like to take them back to their home board.
- D. Maintenance Grant – Katrina shared her interest in a Maintenance grant available for high schools with the board. It is a 50/50 match and Katrina said she is interested in apply for it for an upgrade for our Welding program and/or for Health/Life Safety items.
- E. Students of the Month – Katrina pointed out to the board that the Students of the Month are in their board folders for review.
- F. Thank You Letter – Katrina shared a copy of a thank you letter from Morningstar Mission in the board folders.
- G. Upcoming Events – Katrina reviewed upcoming dates and events with the board.

UNFINISHED BUSINESS

Katrina asked for board members to volunteer to be part of the negotiating team with the upcoming teacher's contract. Larry Blackburn and George Rimbo volunteered. Katrina said Dr. Sandy Doebert also previously showed interest in assisting.

NEW BUSINESS

None

NEXT MEETING

The next Wilco Board meeting will be Tuesday, April 17, 2012 at 6:30 p.m.

ADJOURNMENT

President George Rimbo asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 209 to adjourn the board meeting at 7:46 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE