

WILCO AREA CAREER CENTER  
MINUTES  
of the  
Regular Meeting of the Wilco Board of Control  
February 19, 2026

**CALL TO ORDER**

The Wilco Board of Control met for a regular meeting on February 19, 2026, at Wilco Area Career Center. Board President, Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

**ROLL CALL**

ROE	Dr. Lisa Caparelli	absent	209U	Mrs. Peggy Kunz	present
	Dr. John Sparlin	present		Mr. Matt Swick	present
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	absent
	Mr. Jesse Morris	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Ms. Vickie Sutterlin	present		Mr. Gary Gray	absent
	Dr. Theresa Polson	present			

**PLEDGE OF ALLEGIANCE**

**AGENDA REVISIONS**

Change March Board Meeting Date

**PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION**

Vet Assistant Instructor Jennifer Alessi updated the board on FFA results, with record high participation.

**CLOSED SESSION**

Board President, Rod Westfall asked for a motion to adjourn to closed session for the reasons of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees- 5 ILCS 120/2(c)(1)

It was moved by ROE and seconded by 365 to start closed session at 6:00 p.m.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by ROE and seconded by 365 to end closed session at 6:10 p.m.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**CONSENT AGENDA**

It was moved by 255 and seconded by 365 to approve the Consent Agenda #0226-2849 as presented:

- CA1 – Minutes from previous meetings, January, 2026
- CA2 – Expenditures Presented for Payment for February, 2026
- CA3 – Financials
- CA4 – Approval for Alicia Cook to attend the National Policy Seminar in Washington, DC
- CA5 – Donations
- CA6 – Personnel: Hiring

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

## POLICIES: 3rd READING

It was moved by 255 and seconded by 210 to approve policy updates as presented:

New:

**2:270** Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

**4:85** Payment Procedures

**7:135** Agency Law Enforcement Requests

Revisions:

**4:10** Fiscal and Business Management

**4:130** Accounting and Audit

**5:10** Equal Employment Opportunity and Minority Recruitment

**5:110** Abused and Neglected Child Reporting

**7:10** Equal Educational Opportunities

**7:195** Student Behavior

**7:250** Publications- School Sponsored Publications

**8:30** Visits to and Conduct on School Property

Approval to bypass the presentation and reading for immediate implementation for hiring consideration for the 2026-27 School Year:

**5:260**

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

## ACTION ITEMS:

**AR#0226-3061** – It was moved by 210 and seconded by 225 to approve of Welding Course for Summer School at Wilco.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

**AR#0226-3062** – It was moved by 209 and seconded by 365 to approve of Wilco Calendar for the 26-27 School Year.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

**AR#0226-3063** – It was moved by 255 and seconded by 210 to approve of the 13 month and 2-year Contract for Champions.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

**AR#0226-3064** – It was moved by 365 and seconded by ROE to approve to proceed with the Toilet Room with Laundry Facilities with projections provided by Healy, Bender, Patton and Been.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

**AR#0226-3065** – It was moved by 209 and seconded by 255 to approve of an amended contract for Professional Choice increasing the Kit cost from \$950 to \$1200 due to increasing costs.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

**ASST. PRINCIPAL REPORT for February 19, 2026 - Regular Meeting**

Jeannine Marco, Asst Principal

Attendance

- 15 Contracts for greater than 10 days absent

Discipline

- Contracts- 2 Behavioral
- Referrals-17
- Harassment/Bullying Complaints-1 (Resolved)

Safety

- Project Adam Guidelines  
Updated CERP policy under advisement with Lurie's Children's Hospital  
Conducted annual CERP practice drill while students were in attendance

Dual Credit

- Spring JJC/COD Dual enrollment completed

Student Organizations

- HOSA: Valentine cards for clinical site residents
- Hosting Versiti Blood Drive 2/27
- FCCLA: ECE and Culinary students preparing for upcoming competition
- SkillsUSA: Preparing for upcoming competition
- FFA: World's Finest Fundraiser
- AWS: Hosted Valentine Project- Weld w Friend

**ASST. DIR./PRINCIPAL REPORT for February 19, 2026 - Regular Meeting**

Alicia Cook, Asst. Dir./Principal

As of February 13th, we have analyzed the current grade distribution of our students. Below is a detailed breakdown of the grades achieved by our student population:

<b><u>Grade Number of Students Percentage of Student Population</u></b>		
A	617	45%
B	401	30%
C	189	14%
D	83	6%
F	74	5%

- 45% of students earned an A, showing strong mastery across a large portion of the student body.
- 30% earned a B, bringing high-achieving students to a combined 75% overall.
- 14% earned a C, indicating a group that is approaching proficiency and may benefit from additional academic reinforcement.
- 6% earned a D, signaling early academic risk.
- 5% earned an F, representing students in need of immediate intervention.
- Instructional and Student Services personnel will implement targeted supports to assist students in the C-F ranges, focusing on skill development, progress monitoring, and individualized follow-up to improve overall performance.

Professional Development

- Fellowship Meeting
- Assistant Director Meeting
- Women Who Lead in Education

## Student Professional Experiences/Competitions

- Project Cure, Hospice, & Saint Joes (C.N.A)
- US Army - Law & Auto

## School & Community

- FCCLA - 9 Gold in Early Childhood & 2 Gold in Hospitality
- Mrs. Perella was recognized for the Will County Educator of Excellence Award
- AWS Community Weld a Flower Event
- Plainfield Central CC HS 101 Night

## **EXECUTIVE DIRECTOR'S REPORT for February 19, 2026 - Regular Meeting**

Elizabeth Kaufman, Executive Director

### Leadership

- Distributed Summer CNA information to Counselors
- Coordinating the registration of the AVDC group with the Secretary of State
- Continued work as the IACTE Secretary and AVDC Treasurer
- Attended the CTE Network created by the ROE and TREES at Lockport

### Curriculum

- JJC Agriculture Options
- Exploration of Cybersecurity Curriculum
- Auto Instructor Mr. Hayes has completed his High Voltage Safety Training as part of the EV grant
- Partnered with Silver Cross Hospital to provide opportunities for Accelerated CNA Students

### Finance and Facilities

- Submitted first quarterly reports for the EV Grant
- Received tentative schedule from Architect on HVAC Project in Early Childhood
- Continued work with Architect on Bathroom and Electrical Projects

### Public Relations

- Created a CTE Month program: CTE...I have a Dream postings
- Hosted yearbook photographers from the various schools
- Coordinated a week of CTE activities for staff
- Hosted a table and presented at Jobs in the Trades at JJC

## **INFORMATION ITEMS**

- FCCLA Regional Results
- Vet February Newsletter
- FY25 CCPE Report
- Silver Cross Contract

## **NEW BUSINESS**

Succession Planning

Moving March Board date from 3/17 to 3/19 due to Election Day

## **OLD BUSINESS**

## **ANNOUNCEMENTS**

President Rod Westfall announced the next regular board meeting will be held Thursday, March 19 2026, at 6:00 p.m. at Wilco.

**ADJOURNMENT**

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **209** and seconded by **ROE** to adjourn the board meeting at 6:38 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

**APPROVED**

*Rod Westfall - ROE*  
President, Wilco Area Career Center Board of Control

*3/19/26*  
DATE

*D. Valiente*  
Secretary, Wilco Area Career Center Board of Control

*3/19/26*  
DATE