

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
April 21, 2026

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on April 21, 2026, at Wilco Area Career Center. Board President, Rod Westfall was present and called the meeting to order at 6:01 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Lisa Caparelli	absent	209U	Mrs. Peggy Kunz	present
	Dr. John Sparlin	present		Mr. Matt Swick	present
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	absent
	Mr. Jesse Morris	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Ms. Vickie Sutterlin	present		Mr. Gary Gray	present
	Dr. Theresa Polson	present			

PUBLIC HEARING

It was moved by 210 and seconded by ROE to approve the proposed budget amendment for school year 26-27

Roll Call Vote: 6 Ayes, 0 Nays, 0 Abstain. Motion Carried.

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

- Thank you from Ronald McDonald House
- Thank you from Wilmington Student Olivia Otto Mosely
- Vice President Dore-Kunz visited career center in Pittsburg and noted their center has a company signing ceremony for hired students

CONSENT AGENDA

It was moved by 209 and seconded by 365 to approve the Consent Agenda #0426-2851 as presented:

CA1 – Minutes from previous meetings, March 19, 2026

CA2 – Expenditures Presented for Payment for April, 2026

CA3 – Personnel: Resignation

CA4 – Approval of Automotive Instructor Ken Hayes to attend the North American Council of Automotive Teacher Conference in Sacramento, CA June 15-18, 2026

CA5 – Approval for Welding Instructor, Guadalupe Ruiz to attend CWI Preparation course at Hobart Institute of Welding Technology June 15-17 in Troy, Ohio.

CA6 – Donations

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ACTION ITEMS:

AR#0426-3069 – It was moved by 210 and seconded by 365 to approve of FY26 Budget Amendment

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0426-3070 – It was moved by 209 and seconded by 365 to approve of a 2-year contract for Dr. Alicia Cook as presented

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0426-30671 – It was moved by 365 and seconded by 210 to approve of the rejection of the Electrical Bid in the amount of \$428,105.00 and request to go back out to bid breaking the project into three components.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0426-3072 – It was moved by 255 and seconded by 209 to approve of HOSA students to attend Nationals in Indianapolis, IN June 17-20, 2026 with Amanda Ramsden as chaperone.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0426-3073 It was moved by 365 and seconded by ROE to approve of the contracts from Fusion Esthetics and Cosmetology.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0426-3074 It was moved by 255 and seconded by 365 to approve of Barbering program contract from Licensed by Design

ASST. PRINCIPAL REPORT for April 21, 2026 - Regular Meeting

Jeannine Marco, Asst Principal

Attendance

- - Issued 104 Attendance Contracts for students with greater than 10 days absent

Discipline

- End of Year Success Contracts- 4
- Referrals- 17
 - Behavior-9
 - Nicotine Vapes-3
 - THC Vape-2
 - Unauthorized driving -3
- Harassment/Bullying Complaints- 2 (Resolved)
 - Cease and Desist Contracts-2
 - Behavioral contract -1

Dual Credit

- Completed drops for students not meeting grade/attendance expectations
- Completed JJC Mid Term Enrollment
- Submitted JJC Syllabus Renewals

Professional Development

- Provided Staff Professional Development-Clean Slate-Organizing Google Classroom 26-27
- Attended TREES AI Workshop

ASST. DIR./PRINCIPAL REPORT for April 21, 2026 - Regular Meeting

Alicia Cook, Asst. Dir./Principal

Grade Distribution as of March 15, 2026

As of March 11th, we have completed an updated analysis of the current grade distribution for our student population. Below is a detailed breakdown of student performance:

Grade	Number of Students	Percentage of Student Population
A	605	42.19%
B	487	33.96%
C	253	17.64%
D	68	4.74%
F	21	1.46%

Analysis and Observations:

- Students are earning an A, showing strong overall performance at 42.19%.
- 33.96% are earning a B, meaning most students are performing at a B or higher.
- 17.64% are earning a C, and fewer than 7% are earning a D or F combined.
- Students with a D or lower continue to receive intervention forms to provide additional support.
- Quarterly progress report grades have been shared with all sending schools to maintain clear, timely communication.

Professional Development

- Assessment Alignment to Standards
- Strategic Creation of Next Year's Google Classroom
- Wilco Health and Public Services Expo
- HOSA competition
- FCCLA State Competition
- Professional Learning Experience
 - Early Childhood - Plainfield Library
 - Auto - Lincoln Tech
- Field Trip
 - ECE - JJC
 - Vet Assist.- JJC
 - EMS - JJC
 - Intro to Health Prof - St. Joe's
- ECE & EMS Collaboration
- Local 150 Student Interviews

School & Community

- CNA Completes Clinicals
- Brooks Middle School College & Career Day
- Plainfield East Career Fest

Leadership

- Fellowship Meeting
- National Policy Conference

EXECUTIVE DIRECTOR'S REPORT for April 21, 2026 - Regular Meeting

Elizabeth Kaufman, Executive Director

Curriculum

- Submitted renewal to IBHE for Adult CNA program
- Approved the update of texts for Culinary and Business Administration
- Created an equipment wish list for instructors
- Began standards alignment for final exams

Leadership

- Completed Center Program Data Review for ISBE
- Prepared Wilco's Desk Audit for ISBE Career Center Review
- Issued Wilco's Exit Survey to Students
- Worked with the AVDC group to discuss advocacy efforts to support Career Centers and CTE

Finance and Facilities

- Submitted TREES End of the Year Allocation Request
- Reviewed Bids for Electrical project
- Created a tentative budget for FY27

Public Relations

- Held Wilco Spring Open House
- Attended RC Middle School Career Fair
- Hosted the Health and Human Services Career Fair
- Scheduled CNA meetings at each school
- Hosted Drauden Point Middle School
- Attended TREES Trades Celebration

INFORMATION ITEMS

- FY26-27 Tentative Budget
- Students of the Year List
- Scholarship List
- NTHS Student List
- ISBE Desk Audit

NEW BUSINESS

OLD BUSINESS

ANNOUNCEMENTS

President Rod Westfall announced the next regular board of Control meeting will be **Tuesday**, May 19th 2026 at Wilco Area Career Center at 6pm.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **ROE** and seconded by **255** to adjourn the board meeting at 6:37 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

5/19/26
DATE



Secretary, Wilco Area Career Center Board of Control

5/19/26
DATE