# WILCO AREA CAREER CENTER

**MINUTES**

**of the**

**Regular Meeting of the Wilco Board of Control**

#### April 16, 2019

### CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, April 16, 2019, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:01 p.m. and requested the roll to be called.

### ROLL CALL

ROE Dr. Shawn Walsh present 209U Mr. Kevin Feeney present Ms. Peggy Kunz present   
  
255U Danielle Valiente present 202 Mr. Glenn Wood present

Christ Cavanaugh absent Mr. Rod Westfall present

365U Dr. James Mitchem absent 210 Dr. Mary Ticknor present

Mr. Victor Zack present Mr. Gary Gray present

PUBLIC PRESENTATIONS/COMMENTS

None

APPOINTMENT

President Westfall asked for a motion to nominate Dr. Mary Ticknor as Secretary Pro-tem for this meeting in the absence of our board secretary. Motion was made by 210 and seconded by ROE.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

CLOSED SESSION

President Westfall asked for a motion to move into closed session at 6:02 p.m. for the reasons of:   
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees – 5 ILCS 120/2(c)(1). Motion was made by 202 and seconded by 210 to go into closed session.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by ROE to end closed session at 6:21 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

CONSENT AGENDA ACTION ITEMS  
**AR#0419-2675**

It was moved by 209 and seconded by 210 to approve Consent Agenda items including: **CA1:** Minutes from the previous meetings of March 19, 2019; **CA2:** Ratify expenditures presented for April, 2019; **CA3:** Personnel - Hiring of summer workers: Greg Parfitt, FT Maintenance @ $17/hr., Scott Dudgeon, FT Custodian @ $17/hr., Juliana Scarcelli and Natalie Sipes, FT Summer Comuter Tech Assts. @ $12/hr.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**EXECUTIVE DIRECTOR’S REPORT for April 16, 2019 - Regular Meeting**

Elizabeth Kaufman, Executive Director

1. Curriculum & Instruction – Elizabeth reported to the board she had meetings with Reed Custer and   
 Plainfield Curriculum Directors regarding the Logistics program. She said she is meeting with JJC  
 next week to identify possible staff to instruct at Wilco. Elizabeth also said through discussion with

the unions, that the AWS certification for welding has a positive bump-up to candidates in an   
 interview. Our goal toward this certification for the students will be aided by new welding   
 equipment needs, which are part of the budget amendment. Elizabeth also said we are working

toward the students attaining OSHA certification.

2. Leadership – Elizabeth reported on her CTE Vision Committee meeting. She said they are   
 modeling their format after the four pillars of IASA, which is a familiar format for the legislators.

Elizabeth also told the board she met with the evaluation committee and the union on clarification

of Elements and clarifications of Descriptors. Elizabeth thanked Valley View school district for

including Wilco in their Alice training. Elizabeth also informed the board she attended the

ILACEP Conference with the speaker’s presentation of Pathways to Preparing Students for the   
 Future.

3. Finance – Elizabeth discussed the energy contract included in the board packet. She also discussed

the budget amendment and the purposes for redistributing unused funds. She reported the Welding

class has a wish list for equipment and we will have an additional Intro to Health Professions class

next year, so need equipment to set up a new classroom and we also have need of a newer tractor to

replace our old one.

4. Public Relations – Elizabeth reported to the board we had visits from Heritage Grove, Oak Prairie  
 and Pioneer Elementary schools. Elizabeth also reminded the board of our Spring Open House   
 coming up April 24th. This is a new event to help welcome incoming students for the fall. Elizabeth   
 also told the board we have upcoming visits from Lukancic and AVM.

POLICIES  
None

RESOLUTIONS  
None

OTHER ACTION ITEMS:

**AR#0419-2676 - Energy Consortium Contract** – It was moved by 210 and seconded by 209 to approve the continuation of fixed energy product services from Next Era Energy Services with the

Illinois Energy Consortium. The product selection is for a 3-yr. period extending to 2022.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

Elizabeth Kaufman shared information items:

1. Elizabeth shared updates on the fall enrollment figures.

2. Elizabeth discussed the budget amendment to be presented in public hearing on May 21st.

3. Elizabeth pointed out the list of Wilco scholarship recipients from each school included in the board   
 folders.

4. Elizabeth told the board we had a TREP Scholarship winner for Safety Poster design from Heaven

Jose, Bolingbrook. JJC will be at our awards night to present her award. Elizabeth passed around to

the board a copy of Heaven’s poster. Elizabeth also pointed out to the board the flyer showing our

FCCLA winners for state and those who have qualified for Nationals in July.

3. Upcoming Events – Elizabeth reviewed with the board upcoming events such as the last culinary   
 event for the public this year, a Family Picnic, on April 10th, the Awards night May 2, and the end   
 of the year picnic for Wilco students on May 17th.

UNFINISHED BUSINESS  
None

NEXT MEETING

The next Board of Control meeting will be a regular board meeting to be held Tuesday, May 21, 2019 at 6:00 p.m.   
  
ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 202 to adjourn the board meeting at 6:43 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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President, Wilco Area Career Center Board of Control DATE

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Secretary, Wilco Area Career Center Board of Control DATE