

**WILCO AREA CAREER CENTER  
MINUTES  
of the  
Regular Meeting of the Wilco Board of Control  
August 16, 2016**

CALL TO ORDER

The Wilco Board of Control met for a Regular Meeting on Tuesday, August 16, 2016, at Wilco Area Career Center. President Rod Westfall called the meeting to order at 6:09 p.m. Mr. Westfall requested the roll to be called.

ROLL CALL

ROE Dr. Shawn Walsh	absent	209U	Mr. Kevin Feeney	present
			Ms. Peggy Kunz	present
255U Dr. Christine Nelson	present – arrived @ 6:20			
Mr. Jesse Morris	present	202	Mr. Glenn Wood	present
			Mr. Rod Westfall	present
365U Dr. James Mitchem	present			
Mr. Daniel Falese	absent	210	Dr. Mary Ticknor	present
			Mr. Gary Gray	present

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Ryan Doyle and Jim Graf from SELF Worker’s Comp Pool presented to the board their insurance plan. Laurie Pope from Mack & Associates presented the FY15 Audit report to the board and answered all questions.

CLOSED SESSION

It was moved at 7:07 by 365 and seconded by 255 to move into closed session for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, etc. 5 ILCS 120/2(c)(1) and 2. Semi-annual review of minutes lawfully closed, Section 2.06. 5 ILCS 120/2(c)(21).

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved at 7:19 by 210 and seconded by 365 to end closed session and return to the regular meeting.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA ACTION ITEMS

AR#0816-2563 –

It was moved by 209 and seconded by 202 to approve the consent agenda including; CA1: Minutes from the previous meetings from June 21, 2016, CA2: Ratify expenditures presented for payment for June & July, 2016, CA3: Expenditures presented for payment for August, 2016, CA4: Personnel: Resignation of Adam Bozarth, Computer Tech Instructor, effective June 28, 2016, CA5: Personnel: Hiring of Robert Haluska, Computer Tech Instructor, full-time, salary \$52,682, effective August 15, 2016, and hiring of Patricia Crofoot, Health Care CNA Instructor, full-time, salary \$45,531, effective August 15, 2016, CA6: Out of State Travel- ACTE’s Career Tech Vision 2016, Las Vegas, Nov. 30<sup>th</sup> –

Dec. 3<sup>rd</sup>, approval for up to 6 individuals to attend, CTEI grant funds and possible partial reimbursement from the TREES office for funding, CA7: Approval of new student organization, Wilco FFA, CA8: Student Organization Advisor Assignments, approval of hiring of advisors for approved student organizations with a \$1,200 stipend for each advisor, per contract:

Jeannine Marco – HOSA (Romeoville)

Karen Aldworth – HOSA (Braidwood)

Mike Johnson – SkillsUSA

Nicole Kinzer – FCCLA

Jennifer Alessi - FFA

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

### **ASSISTANT PRINCIPAL'S REPORT for August 16, 2016 Regular Meeting**

Julia Ann Oglesby, Assistant Principal for Student Services

1. Start of School Year – Julia shared with the board the goal for the beginning of this school year for student services and her office is student success. They are collecting data of IEP's, Health Care Plans, etc. to ensure each students path to success is being met.
2. Teacher Mentoring Program – Julia told the board Wilco has started a new teacher mentoring program for new teachers. It is a year-long program with monthly meetings, non-evaluation observations and peer observations.

### **ASSISTANT DIRECTOR'S REPORT for August 16, 2016 Regular Meeting**

Elizabeth Kaufman, Assistant Director

1. Professional Development – Elizabeth reported on the beginning of the school year new teacher orientation and identifying areas where professional development is needed from the evaluations. New teacher orientation involves classroom management, planning, preparation and instruction, and interaction and concept development with Mentors. The opening of school involved assessment overview, data review and technology updates and training on CAMPUS and Stages goal development. The last part of professional development focused on marketing. Teachers and administration will be attending Plainfield and Lemont high schools August 31<sup>st</sup>, Romeoville September 15<sup>th</sup>, and the Wilco Open House will be September 22<sup>nd</sup>. Wilco also will be involved in the Plainfield Homecoming parade on October 1<sup>st</sup>.

### **DIRECTOR'S REPORT for August 16, 2016 Regular Meeting**

Katrina Plese, Executive Director

1. Summer Report– Katrina reported to the board the summer has been very busy with construction and updates to the Wilco building.
2. GATA – Katrina informed the board that the reporting for GATA is not applicable to Wilco at this time as you must have received a grant within the last two years to have to report.
3. Policy Updates – Katrina reviewed with the board the updates to the student discipline policy and the travel policy. The student discipline is being updates to reflect the updates in the handbook and the travel policy is updated to reflect HB 4379 establishing the Local Government Travel Expense Control Act, effective January 1, 2017.

### **POLICIES**

5:190 Staff Travel – 1<sup>st</sup> reading for amendment

7:160 Student Discipline – 1<sup>st</sup> reading for amendment

OTHER ACTION ITEMS:

**AR#0816-2564 – Fiscal Year 2017 Joint Agreement Budget**

It was moved by 210 and seconded by 255 to approve the FY17 budget as presented.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

**AR#0816-2565 – Closed Session Minutes and Tapes Semi-Annual Review**

It was moved by 202 and seconded by 365 to keep all minutes older than 6 months previously designated closed to remain closed and to destroy all closed session tapes older than 18 months.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. FY17 Enrollments – Katrina reviewed the current enrollment numbers with the board.
- B. Industrial Appraisal – Katrina suggested at the end of the construction a complete appraisal be done again on the building and its contents.
- C. FCCLA National Winners – Katrina shared our national culinary winners Ryne Thacker and Lauren Turk both from Plainfield East competing in Hospitality, Tourism and Recreation.
- D. Meemic Award – Katrina was pleased to report to the board our Vet Assistant teacher, Jennifer Alessi was awarded a \$500 grant for her new program.
- E. Upcoming Events – Katrina reviewed with the board important upcoming events & dates.

NEXT MEETING

The next Wilco Board meeting will be a regular board meeting to be held Tuesday, September 20, 2016 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 255 and seconded by 365 to adjourn the board meeting at 7:35 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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President, Wilco Area Career Center Board of Control

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DATE

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Secretary, Wilco Area Career Center Board of Control

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DATE