

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
August 16, 2022

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, August 16, 2022, at Wilco Area Career Center. Board President Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
	Mr. Pete Sullivan	absent		Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	absent
	Mr. Chris Cavanaugh	absent		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Mr. Victor Zack	present		Mr. Gary Gray	present

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1); and 2. Discussion of minutes of meetings lawfully closed, semi-annual review-Section 2.06. 5 ILCS 120/2(c)(21).

It was moved by ROE and seconded by 210 to go into closed session at 6:03 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by 210 to end the closed session at 6:07 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

Business Instructor, Janet Zitzke shared the details regarding our six students from our area high schools: Last year we attended a similar event with our first student, Ayiana Hernandez (from Plainfield South), on 8/26/21 (around 5:30PM and the ceremony was about 6PM). This year, we have six students who will be receiving their Certificate of Completion in Global Supply Chain Management from JJC on Tuesday, August 2, 2022 at 5:30PM with the ceremony at 6:00PM. I have listed the six students below:

Evelyn Cruz - BBHS - Attended WILCO Business SCM coursework 2020-21 as Jr., then WILCO Information Technology 2021-22, and finally, attended our WILCO Business SCM Operations Management Summer class for her final requirement. Evelyn received straight A's in all of her WILCO dual college credit courses.

Ruth Garcia - BBHS - Attended WILCO Business SCM coursework 2021-22 as a Sr., then our WILCO Business SCM Operations Management Summer class, and is currently attending a final MGMT 102 online course at JJC. We applied for, and Ruth received, a Foundation Grant through JJC to cover the cost of her MGMT 102 course. Ruth received straight A's in all of her WILCO dual college credit courses.

Michael Mejia - RVHS - Attended WILCO Business SCM coursework 2021-22 as a Sr., then our WILCO Business SCM Operations Management Summer class. I am told that Michael had previously, at RVHS, completed a qualifying course as his additional needed coursework. Michael received 4 A's and 1 B in his 5 WILCO Business SCM dual college credit courses.

Victor Saunoris - PCHS - Attended WILCO Business SCM coursework 2021-22 as a Sr., then our WILCO Business SCM Operations Management Summer class, and is currently attending a final MGMT 102 online course at JJC. We applied for, and Victor received, a Foundation Grant through JJC to cover the cost of his MGMT 102 course. Victor received straight A's in all of his WILCO dual college credit courses.

Brian Wilson - RVHS - Attended WILCO Business SCM coursework 2021-22 as a Sr., then our WILCO Business SCM Operations Management Summer class, and, I am told that he had previously, at his RVHS, completed a qualifying course as his additional coursework. Brian received straight A's in all of his WILCO dual college credit courses.

Branden Wurst - RVHS - Attended WILCO Business SCM coursework 2021-22 as a Sr., then our WILCO Business SCM Operations Management Summer class, and, I am told that he had previously, at his RVHS, completed a qualifying course as his additional coursework. Branden received straight A's in all of his WILCO dual college credit courses.

CONSENT AGENDA

It was moved by 210 and seconded by 255 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on June 21, 2022. **CA2.** Expenditures presented for payment for June 2022. **CA3.** Expenditures Presented for Payment for July, 2022. **CA4.** Expenditures Presented for Payment for August, 2022 **CA5.** Personnel: Resignations of Kristopher Trager, Game Design Instructor effective July 21, 2022 and Mary Margaret Favia, Student Services Secretary effective August 23, 2022. **CA6.** Personnel: Hiring of Deimantas Paulikas, EMS Instructor (part-time) @ \$163.33/day, David Cannon, Head Custodian @ \$22.00/hr. and Michelle Sharp, Tutor/Student Services @ \$20.00/hr. **CA7.** Surplus Items: **Serial Tag #00332-Wheel Balancer & No Serial Tag-Break Lathe**

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASST. DIR./PRINCIPAL REPORT for August 16, 2022 - Regular Meeting

Bosa Goodale, Asst. Dir./Principal

- Mrs. Goodale provided an overview of the August 3rd and August 4th New Teacher Induction.
 - Mrs. Goodale shared the ongoing Professional Development Plan for the school year, which will focus on the resources from the book Emotional Poverty.
- Mrs. Goodale thanked Dr. Glenn Wood for attending the August 15th Teacher Institute Day. Dr. Wood presented service awards to Wilco Staff.

EXECUTIVE DIRECTOR'S REPORT for August 16, 2022 - Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman announced the Audit Report will be ready for the September 20th BOC meeting.
- Dr. Kaufman shared Welding has added increased storage, as well as two booths.
- Dr. Kaufman thanked the TREES office for the additional equipment funding in the amount of \$35,000.
- Dr. Kaufman will work to continue the partnership with IBEW and Romeoville Fire Department.

Curriculum

- Dr. Kaufman shared, the completion of Summer Curriculum Projects in CNA (17 students), Fire Science, Criminal Justice, Business, Vet. 1 and 2, Early Childhood (14 preschoolers), Welding, Medical Assisting, Computer Tech. and Auto Service with the submission for funding.
- Dr. Kaufman shared EMT Site Code is restored through St. Mary's in Kankakee to begin partnership with College of DuPage Dual Credit Program.

Leadership

- Dr. Kaufman shared the updates from the State CTE Peoria trip with board members.
- Dr. Kaufman shared the information acquired during the participation in State Meeting discussing Essential Skills.
- Dr. Kaufman was pleased to participate at the Pathway Endorsement Kickoff with JJC and Northern.

Public Relations

- Dr. Kaufman announced the upcoming Wilco Open House date of September 22, 2022 from 6:00-8:00 p.m.
- Dr. Kaufman shared the grant received for the Health Sciences Career Exploration Event partnership with EdSystems, Plainfield YMCA, PSD 202, JJC and Edward-Elmhurst Hospital-September 29th @ JJC.
- Dr. Kaufman shared the potential partnership with Angleheart Care (Rosewood)
- Dr. Kaufman was excited to announce the partnership with Lighthouse Hospice and Serious Illinois Care and the Wilco CNA program.
- Dr. Kaufman was proud to help celebrate the six business students completing and receiving the Supply Chain Certificate program with Mrs. Janet Zitke.
- Dr. Kaufman shared a mailing to welcome Dual Credit students was mailed to students. The letter provides information to assist with the Dual Credit Application and Accuplacer testing.
- CNA Open House will be held on August 11th during two sessions; 10:00-11:00 a.m. and 6:00-7:00 p.m.

RESOLUTIONS

None

OTHER ACTION ITEMS:

A motion was made by **365** and seconded by **209** to accept the following Action Item:
AR#0822-2860 To accept bids for the building addition Vet. Assistant II provided by Healy, Bender, Patton. The motion failed with a unanimous No vote.

Roll call vote: 0 Ayes, 6 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 210 to approve the following Action Item:
AR#0822-2861: Approval of Closed Session Minutes and Tapes Semi-annual Review

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by ROE to approve the following Action Item:
AR#0822-2862: Approval to proceed with the Chapman and Cutler LLP Special Bond Counsel to Wilco Agreement.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by 365 to approve the following Action Item:
AR#0822-2863: Approval of 22-23 Student Handbook additions & amendments

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by ROE to approve the following Action Item:

AR#0822-2864: Approval of Letter of Understanding between Wilco Area Career Center and Aflac

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 255 to approve the following Action Item:

AR#0822-2865: Approval of Joliet Area Community Hospice Corporation dba Lightways Hospice and Serious Illness Care agreement.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

NEW BUSINESS

- Clear and Present Danger Reporting (The Home School members stated schools will file reporting)
 - Should Wilco submit the form or will the schools submit?
- Heavy Equipment Costs-Dr. Kaufman shared the program is a great opportunity but the increase in costs listed below has raised questions on moving forward.
 - Program capped by the Operators at 12 students
 - Cost for the program is \$45,000.00
 - Cost per student is \$3,750.00

Mr. Zack suggested billing the home school for the difference in the cost. Mr. Westfall agreed it could be a solution.

OLD BUSINESS

- Career and College Endorsements (Timeline is to have one endorsement by 2025)
 - Individual Plan
 - No set plan/document
 - PaCE Framework
 - Career Focused Learning
 - 6 hours of early college credit
 - 2 years of coursework or equivalent sequence
 - Academic Readiness
 - Transitional Instruction (Math and ELA)
 - Work Based/Professional Learning Opportunities
 - 2 Team Based Challenges (Authentic Learning)
 - Can be classroom based
 - Outside adult mentor
 - At least 2 career experiences (Job Shadowing, Career Fairs, etc.) or 1 Intensive
 - 60 hours of paid or credit supervised experience with a professional skills assessment
 - Starting Points
 - Dual Credit
 - Internships/Work Based Learning
 - Transitional Instruction
 - Next Steps
 - Flexible Scheduling
 - Standard Based
 - The Now
 - Team Based Challenges
 - Identify program areas

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, September 20, 2022 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 210 to adjourn the board meeting at 6:54 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE