

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
January 22, 2026

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on January 22, 2026, at Wilco Area Career Center. Board President, Rod Westfall was present and called the meeting to order at 5:58 p.m. and requested the roll to be called.

ROLL CALL

| | | | | | |
|------|-----------------------|---------|------|------------------|---------|
| ROE | Dr. Lisa Caparelli | absent | 209U | Mrs. Peggy Kunz | present |
| | Dr. John Sparlin | present | | Mr. Matt Swick | present |
| 255U | Ms. Danielle Valiente | present | 202 | Dr. Glenn Wood | absent |
| | Mr. Jesse Morris | present | | Mr. Rod Westfall | present |
| | Mr. Mark Mitchell | absent | | | |
| 365U | Ms. Tammi Conn | absent | 210 | Ms. Tina Malak | present |
| | Ms. Vickie Sutterlin | present | | Mr. Gary Gray | present |
| | Dr. Theresa Polson | present | | | |

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

- HOSA students gave a presentation on how their work with Project CURE enables them to serve distant communities in need by providing and shipping medical supplies.

POLICIES: 2nd READING

New:

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

4:85 Payment Procedures

7:135 Agency Law Enforcement Requests

Revisions:

4:10 Fiscal and Business Management

4:130 Accounting and Audit

5:10 Equal Employment Opportunity and Minority Recruitment

5:110 Abused and Neglected Child Reporting

7:10 Equal Educational Opportunities

7:195 Student Behavior

7:250 Publications- School Sponsored Publications

8:30 Visits to and Conduct on School Property

CONSENT AGENDA

It was moved by 209 and seconded by 255 to approve the Consent Agenda #0126-2848 as presented:

- CA1 – Minutes from previous meetings, December 16, 2025
- CA2 – Expenditures Presented for Payment for January, 2026
- CA3 – Personnel: Hiring
- CA4 – Surplus

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ACTION ITEMS:

AR#0126-3056 – It was moved by 210 and seconded by 365 to approve of Summer CNA Classes at Wilco.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0126-3057 – It was moved by 255 and seconded by ROE to approve of Preschool Fees for the 26-27 School Year.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0126-3058 – It was moved by 209 and seconded by 210 to approve of FMLA for Welding Aide Rachel Patek.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0126-3059 – It was moved by 210 and seconded by 365 to approve of a stipend for Jose Ramirez for coordination of the Clean Energy Grant.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0126-3060 – It was moved by 255 and seconded by 365 to approve of of Anthony Maccani as coordinator for the Spring Career Fairs

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ASST. PRINCIPAL REPORT for January 22, 2026 - Regular Meeting

Jeannine Marco, Asst Principal

Attendance

- No contracts to date

Discipline

- Behavioral contract-1; Referrals-8

Safety

- Purchased 3 new AED devices with pediatric capabilities; previous units were out of date/no longer being supported

Dual Credit

- Proctored our first onsite COD Accuplacer testing for Intro to Health students
- Enrollment in JJC/COD Dual credits has begun

Community Service

- HOSA members-Packaged medical supplies at Project Cure

Leadership

- Promoted TREP safety poster contest

ASST. DIR./PRINCIPAL REPORT for January 22, 2026 - Regular Meeting

Alicia Cook, Asst. Dir./Principal

Grade Distributions for Final First Semester

| Grade Number of Students | | Percentage of Student Population |
|--------------------------|-------|----------------------------------|
| A | 618 | 41.5% |
| B | 524 | 34% |
| C | 304 | 19.7% |
| D | 64 | 4.2% |
| F | 11 | 0.7% |
| Total | 1,543 | 100% |

Analysis and Observations:

- A strong majority of students (75.5%) are earning A or B grades, indicating overall high academic performance.
- About one-fifth of students (19.7%) are in the C range, representing a key group for targeted skill-building to move them toward higher proficiency.
- Only 4.9% of students are earning D or F grades, suggesting that academic distress is limited to a small, identifiable group.
- The distribution is top-heavy, with a sharp drop from B to C and an even steeper decline from C to D, showing clear performance thresholds.
- Instructional implications point toward maintaining strong Tier 1 instruction, providing focused Tier 2 support for C-range students, and individualized Tier 3 interventions for the small D/F population.

This level of performance doesn't happen by chance. It reflects the intentional work happening every day among Wilco's instructors, support staff, and administrators. Together, they've built an environment where students receive timely guidance, meaningful academic support, and opportunities to stay engaged and push themselves. The strong outcomes shown in the grade data are the result of a team that consistently invests in students' growth and believes in their potential. The success we're seeing speaks to a culture of dedication and a shared commitment to helping every student move forward at Wilco.

Staff Professional Development

- Mental Health First Aid Training
- Grading Practices
- Second Semester Expectations Revisited
- Staff Intruder Drill

Student Professional Learning/Career Exploration Experience

- Law Enforcement Drills - US Army
- Auto Tech - US Army

Community

- Plainfield Central - CC HS 101 Night

Leadership

- Ladies Who Lead
- ACTE Fellowship Meeting

EXECUTIVE DIRECTOR'S REPORT for January 22, 2026 - Regular Meeting

Elizabeth Kaufman, Executive Director

Curriculum

- Preparation of Summer CNA course
- Coordination with Auto Instructors on EV Grant
- Grading conversation with instructors

Leadership

- Presentation accepted for IACTE Conference with Dr. Cook
- Conducted data collection for CLNA with Wilco Instructors
- Started Adjunct Position at University of St. Francis

Finance

- Revision of Capital Project Needs
- Secured School Maintenance Grant
- Received grant paperwork from DCEO on ADA Bathrooms
- Worked with Architect on Electrical, HVAC, and Bathroom projects

Public Relations

- Attendance at 8th Grade Step Up nights
- Creation of outside banners celebrating 50 Years
- Hosted Timber Ridge 8th graders for tour

INFORMATION ITEMS

- Tenure Notification
- Draft Calendar

NEW BUSINESS

OLD BUSINESS

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Thursday, February 19 2026, at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **209** and seconded by **255** to adjourn the board meeting at 6:30 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

DATE



Secretary, Wilco Area Career Center Board of Control

DATE