

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
December 17, 2013**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, December 17, 2013, at Wilco Area Career Center. The meeting was called to order by Board President Rod Westfall at 6:32 p.m. Mr. Westfall requested the roll to be called.

ROLL CALL

ROE	Mr. Frank Perucca	present	209U	Dr. Matt Swick	present
				Ms. Peggy Kunz	present
255U	Ms. Christine Nelson	present			
	Mr. Larry Blackburn	present	202	Dr. John Harper	present
				Mr. Rod Westfall	present
365U	Ms. Tammi Conn	present			
	Mr. Daniel Falese	present	210	Dr. Mary Ticknor	absent
				Ms. Bev Marzec	present

AGENDA REVISIONS

None

PUBLIC COMMENTS

None

CONSENT AGENDA ACTION ITEMS

AR#1213-2453 –It was moved by 365 and seconded by 255 to accept the consent agenda including:

CA1 - Approval of Minutes of the previous meetings, November 19, 2013.

CA2 - Approval of expenditures presented for payment for December, 2013.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

RESOLUTIONS

None

ASSISTANT PRINCIPAL'S REPORT FOR December 17, 2013 Regular Meeting

Julia Ann Oglesby

1. Academic Action Plan – Julia reported to the board that they are having great success with their action plans with students with D's and F's. She said the tutors are working hard with the students and many students that had D's and F's are now passing. Student Services is also helping with finals.
2. JJC Compass Test – Students went for Compass testing on December 10th & 13th.
3. Decorations & Committees – Julia informed the board the students are working on decorations and volunteering for Community projects for the holidays.

ASSISTANT DIRECTOR'S REPORT for December 17, 2013 Regular Meeting

Elizabeth Kaufman

1. Dual Credit – Elizabeth reported to the board that we are proceeding with College of DuPage dual credit for EMS and Fire Science.
2. Community Service – Elizabeth was pleased to inform the board that students have been involved in community service projects since November 1st for the Washington, IL tornado relief, Coal City tornado relief, Morning Star Mission, Scholastic Pajama Drive and the Cornerstone clothing and canned food drive.
3. Professional Development – Elizabeth reported on staff development; two teachers completed the TREES Writing in CTE class, some staff did a Special Education Series: Law, the monthly Danielson Introduction on Designing Student Assessments and she reported that the January in-service will be in coordination with GAVC and will be on Applying Rigorous and Relevant Instructional Strategies.
4. Semester Projects – Elizabeth told the board about semester projects going on at the Center: Menu Planning in Culinary, Lesson Plan Presentation in Early Childhood II, Tray presentation in CNA with Math Calculation of liquid intake, Auto Service II reports on Hybrid Cars, Intro to Health medical dictionary, and Criminal Justice book reports.
5. Holiday Door Contest – Elizabeth reported the Criminal Justice class won 1st place in the door decoration contest with Illegal Parking and 2nd place went to EMS with Responding to an Accident.
6. Thank You – Elizabeth thanked all the districts for having finals before the winter break. It was the first time they were all give at the same time.

DIRECTOR'S REPORT for December 17, 2013 Regular Meeting

Katrina Plese, Executive Director

1. Financials – Katrina shared Budget to Actuals financial information with the board.
2. Policy – Katrina pointed out to the board the 2nd reading of two policies in the packet which will be voted on for adoption tonight.
3. Action Items – Katrina discussed with the board the action items included in the board packet:
1. Electric and Natural Gas contracts and, 2. Health Life Safety review.
4. Capital Improvement Plan – As a result of the Health Life Safety review, plans are being drawn up by the architect to cover the issues on the report for presentation at a later date.
5. Assessment Project – Katrina told the board that the test items are being developed, they will have External reviewers, get the feedback from them, and then make final revisions. This has been a big project for the teachers that volunteered.
6. Negotiations - Katrina told the board the members of the negotiation committee will need to meet in January to review the list of items on bargaining list.
7. ACTE Conference – Katrina reported on her conference including report on key note speaker, Arnie Duncan, the Perkins Competitive process, consortium with business, workforce investment, community college, etc. She also report that a small group of board members got to meet with Mr. Duncan.

POLICIES

2:80 Ethics & Conduct, amendment to policy

7:155 Preventing Bullying, new policy

It was moved by 365 and seconded by 209 to accept the policies.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

OTHER ACTION ITEMS:

AR#1213-2454 & 2455- Natural Gas and Electricity Agreements

It was moved by 255 and seconded by 209 to approve the agreements with CenterPoint Energy for natural gas and electricity.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ANNOUNCEMENTS / INFORMATION ITEMS

- A. Students of the Month – Katrina pointed out to the board the students of the month provided in the board packet.
- B. Upcoming Dates – Katrina reviewed upcoming dates with the board including the Winter holiday schedule, the January 6th Teacher’s Institute day and the January 15th buffet.

NEW BUSINESS

None

NEXT MEETING

The next Wilco Board meeting will be Tuesday, January 14, 2014 at 6:30 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 209 and seconded by 365 to adjourn the board meeting at 6:54 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE