

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
February 20, 2020

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Thursday, February 20, 2020, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:06 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	absent	209U	Mr. Kevin Feeney Ms. Peggy Kunz	present present
255U	Ms. Danielle Valiente Mr. Chris Cavanaugh	present absent	202	Dr. Glenn Wood Mr. Rod Westfall	present present
365U	Dr. James Mitchem Mr. Victor Zack	absent absent	210	Dr. Mary Ticknor Mr. Gary Gray	present present

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees – 5 ILCS 120/2(c)(1); 2. Discussion of minutes of meetings lawfully closed, semi-Annual review – Section 2.06 5 ILCS 120/2(c)(21); and 3. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). It was moved by 210 and seconded by 255 to go into closed session at 6:07 pm.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 210 and seconded by 202 to end closed session at 6:31 p.m.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

Nick Moran, Welding instructor spoke about their Valentine roses fundraiser and entrepreneurship. Amanda Ramsden, Certified Nursing Assistant instructor, spoke about presenting at IACTE and the ISBE re-writes. Included in the board packet was public communication including a thank you letter from ISU thanking Wilco for the participation of Karen Aldworth and Amanda Ramsden at the Lesson Writing sessions for CTE teachers at ISU. We also received a parent letter of recognition of Jeannine Marco, Intro to Health Professions instructor for all the work she does with her students and with HOSA. We also received a thank you letter from board member Peggy Kunz for the flowers and support during the recent loss in her family.

CONSENT AGENDA

It was moved by 209 and seconded by 210 to approve the Consent Agenda items including **CA1:** approval of minutes from the previous meetings on January 23, 2020, **CA2:** Expenditures presented for payment for February, 2020, **CA3:** Personnel – Retiree letters submitted; Annette Birs, Early Childhood Instructor, effective end of school term in May, Hilda McConaughy, Early Childhood Teacher’s Aide, effective end of school term in May, Robert Chamberlin, Technology Coordinator, effective December 31, 2020, and Sybil Perkins, Executive Asst./HR, effective January 15, 2021; **CA4:** Donations for the Fire Science program of fire gear from Westchester Fire Department, Lt. O’Connor, donation for Fire Science and EMS of an ambulance from Lockport Fire Protection District, and donation of 10 air packs and turn out gear from Chief Eggars of the Braidwood Fire Department; **CA5:** Overnight Travel – HOSA traveling to Springfield March 23rd – 25th. They will be traveling in the Wilco Activity van and the chaperones will be Mrs. Goodale and Mrs. Oglesby. They will be staying at the Wyndham Springfield. Mrs. Marco will be driving earlier that day with several students who are officers or will be competing in Medical Innovations, which is earlier than the group arrives. Students attending will be: Romeoville – Araya Robinette & Tania Carballo, Bolingbrook – Johana Tonco, Plainfield North – Elijah Brooks, Lockport – Samantha Rodriguez and Madison Preiser, Plainfield East – Biana Richardson and Taylor Olvera, Reed-Custer – Vanessa McLean, Joliet Township – Angelica DeJesus, Plainfield Central – Elly Olejniczak, Wilmington – Destiny Hall and Kaitlyn Baker. FCCLA will travel to Springfield to compete on April 2ⁿ – 4th. They will be staying at the Wyndham and Ms. Kinzer will be taking the students in the Activity van. Students attending will be: Plainfield South – Victoria Steinbring and Aiden Bollinger, Plainfield Central – Cynthia Sanchez, Plainfield North – Declan Smith, Plainfield East – Lindsey McCoy, Morgan ell and Ansley Pechan, Lemont – Taylore Hennebry, Bolingbrook – Aislin Hargreaves and Felicia Krupinski, Romeoville – Sydney Belcher and Bridget Wirkus.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

Policy# 2:20 – School Board – 3rd reading for approval

Policy# 4:225 – Targeted School Violence Prevention Program – 3rd reading for approval

Policy# 5:325 – Education Support Staff: Employment, Termination and Suspension – 3rd reading for approval

Policy# 6:35 – Instruction: Teaching About Controversial Issues – 3rd reading for approval

Policy# 7:165 – School Uniforms – 3rd reading for approval.

It was moved by 255 and seconded by 210 to accept the policies presented for 3rd reading for approval.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT DIRECTOR/PRINCIPAL REPORT for February 20, 2020 – Regular Meeting

Bosa Goodale, Asst. Director/Principal

1. Bosa reported to the board the Wilco Safety committee met on February 14th and the Technology Committee met on March 18th. She told the board the Professional Development Committee will meet on February 24th. The Awards Committee meeting will meet March 11th. The Wilco Awards night is set for April 30th.
2. Bosa told the board a team from Wilco went to IACTE and four of our staff were presenters: Nick Moran, Welding, Amanda Ramsden, C.N.A., Nicole Kinzer, Culinary, and Julia Oglesby.
3. Bosa let the board know she will present student growth and evaluation data at the March board meeting.
4. Bosa informed the board the professional development done on February 14th was presented by Debbie Paulsen from the PDA and was entitled: “Reaching High School Students: Equal Parts UDL and Brain Research With a Touch of Common Sense.”

5. Bosa told the board the February 18th training was on Domain 3 Differentiation and was presented by Jennifer Leighter-Yeates, Early Childhood Instructor.
6. Bosa was pleased to inform the board we have 3 applicants for the Student to Apprenticeship program from our Welding program. Interviews for the STA will be in March. Interested students were from Plainfield Central and Plainfield East.
7. Bosa listed for the board current visits and tours to Wilco; February 19th we hosted 40 students from Plainfield North, and February 20 we had 20 students from Special Ed at Romeoville. On February 26th Bosa and Amanda Kilpatrick (C.N.A. instructor at Braidwood) will be attending the Reed-Custer Freshman Night. We will be having a tour on February 28th from Hermansen Elementary School here at Wilco as the Plainfield schools will not be in attendance that day.

EXECUTIVE DIRECTOR'S REPORT for February 20, 2020 - Regular Meeting

Elizabeth Kaufman, Executive Director

1. **Leadership** - Elizabeth informed the board the LNA has been submitted for Perkins V in partnership with TREES. She informed the board she received feedback from Haff and updated the LNA . Elizabeth let the board know she completed the Principal Evaluation retraining also. Elizabeth also told the board she participated in the ISBE Stakeholder meeting on licensure. She said they are looking at rule changes to be presented in April. They were discussing approval of teachers in all areas of a CIP code. Elizabeth explained to the board that an example of that would be a Vet Asst. teacher, approved under Agriculture, would also be eligible to teach Farming, when they might not have any experience or knowledge of that subject.
2. **Curriculum** – Elizabeth reported to the board our tentative Business Logistics instructor for the fall, Janet Zitzke, has been working with JJC on Business Logistics curriculum. Elizabeth said she was invited to the discussion on Tech Math at JJC. JJC recently received a \$15,000 grant to be used to develop Technical Math for the fall. Elizabeth said she has discussed with the unions what they need to see in Technical Math courses for their trades. Elizabeth is also working with ISU on developing lesson plans for Career Development in Middle School. Their next meeting will be on March 19th.
3. **Finance** – Elizabeth met with the contractor regarding the HVAC estimate and had a consultation with Precision. The School Maintenance grant for the work has been submitted. Performance Contracting was not pursued because of the lead time on equipment. Elizabeth submitted a CTEI Grant amendment to TREES for benefits we budgeted that staff didn't use. She will present updates and an information budget amendment draft at that time. Elizabeth informed the board we are in receipt of the November payment from the State of Illinois. Elizabeth thanked the Valley View school district and specifically board member Victor Zack for the donation of one van and two trucks from Valley View they are taking out of service.
4. **Marketing** – Elizabeth shared with the board our new promotional video is complete and is posted on the Wilco website. It will also be on the Village of Romeoville promotional website. Elizabeth, Bosa, and Jeff Kinsella, Construction instructor, visited Chicago Tube and Iron concerning their Student Skills to Apprenticeship program. They provide 20 hours of paid work a week during the student's apprenticeship. If the student is studying one of their areas CT & I will pay for the school while the students work.

RESOLUTIONS

None

OTHER ACTION ITEMS:

R#0220-2718 2020 – 2021 Wilco Calendar – It was moved by 210 and seconded by 202 to approve the 2020-2021 Wilco Calendar as presented.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0220-2719 – Closed Session Minutes and Tapes Semi-Annual Review – It was moved by 255 and seconded by 202 to keep all closed session minutes older than (6) six months closed, and to destroy archived closed session tapes that are older than (18) eighteen months.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

ANNOUNCEMENTS / INFORMATION ITEMS

1. Elizabeth reviewed upcoming events for the school. The Public Buffet will be on March 11th. It has a St. Patrick's Day theme. A copy of the menu is included in the board folders. Elizabeth reminded the board Wilco will not be in attendance Monday, March 2nd in observance of Casimir Pulaski Day. Elizabeth also reminded the board that the board meeting will go back to being on the 3rd Tuesday of the month next month with the March 17th board meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, March 17, 2020 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 210 and seconded by 209 to adjourn the board meeting at 7:04 pm.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE