

WILCO AREA CAREER CENTER  
**MINUTES**  
of the  
**Regular Meeting of the Wilco Board of Control**  
February 24, 2022

**CALL TO ORDER**

The Wilco Board of Control met for a regular meeting on Thursday, February 24, 2022, at Wilco Area Career Center. Board President Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

**ROLL CALL**

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	absent		Mr. Rod Westfall	present
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	absent
	Mr. Victor Zack	present		Mr. Gary Gray	absent

**CLOSED SESSION**

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. Discussion of minutes of meetings lawfully closed, semi-annual review – Section 2.06.5 ILCS 120/2(c)(21)  
It was moved by ROE and seconded by 202 to go into closed session at 6:04 pm.  
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by 209 to end closed session at 6:06 p.m.  
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

**PLEDGE OF ALLEGIANCE**

**AGENDA REVISIONS**

None

**PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION**

None

**CONSENT AGENDA**

It was moved by 202 and seconded by 209 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on January 20, 2022. **CA2.** Expenditures presented for payment for February 2022. **CA3.** Semi-Annual Review of Closed Session Minutes and Tapes. **CA4.** Overnight Travel for FCCLA state competition, April 7-9, 2022. **CA5.** Overnight Travel for Veterinary Asst. II, March 3-4, 2022.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

## **ASSISTANT PRINCIPAL REPORT for February 24, 2022 - Regular Meeting**

Julia Oglesby, Assistant Principal

Mrs. Oglesby reviewed with the board a handout sharing the breakdown of presentations given at the IACTE conference held on February 17 and 18 in Bloomington/Normal. Nick & Lisa Moran (Welding Instructors): presented on “Effective use of Social Media in CTE”, Jennifer Leighter-Yeates (Early Childhood Instructor/Preschool): presented on “Literacy in the CTE Classroom” & “Teaching with Reading Comprehension Strategies in all Content Areas”, Janet Zitzke (Business Logistics Instructor): presented on “Students Reteaching Peers Utilizing Presentation Rubric” and Julia Oglesby presented on “Practical Practices for Anti-Bias Education” and “Teaching for Retention”.

Mrs. Oglesby was proud to display the ICTESSPA (Illinois Career & Technical Education Student Support Personnel) award. Mrs. Oglesby was proud, honored and humbled to receive the award and recognition!

## **ASST. DIR./PRINCIPAL REPORT for February 24, 2022 - Regular Meeting**

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale reviewed with the board an update on health and safety protocols at Wilco. After the announcement of mask optional for students and staff, Mrs. Goodale shared the building atmosphere was very positive and it was great to see smiles.

## **EXECUTIVE DIRECTOR’S REPORT for February 24, 2022 - Regular Meeting**

Elizabeth Kaufman, Executive Director

### **Finance & Facilities**

- Dr. Kaufman shared, Mr. Ramirez and herself reviewed spending for 21-22 Budget Amendment for upcoming April meeting.
- Dr. Kaufman has been working with Jody from Healey Bender Patton & Been on the architectural plans for the Vet Tech Addition as well as, the Auto Rooftop Unit as an alternate option.

### **Curriculum**

- Dr. Kaufman shared, the Program Data Review has been submitted with work started on the CLNA (Comprehensive Local Needs Assessment).
- Dr. Kaufman announced, Wilco is working with JJC's transition program and Adam Wouk to give high school students the opportunity to take college level courses as high school seniors. If they pass the course, they can opt out of JJC placement testing. Community colleges and high schools have worked together to create these courses to help fill the gap in the workforce. The program will help in the placement of adult (Step Program) students.
- Dr. Kaufman announced, the addition of non-credit classes to be funded by the ESSER III grant: CPR, First aide, Welding, AED and OSHA 10.

### **Leadership**

- Dr. Kaufman shared Wilco students completed the survey to assess the impact of the Foreign Language requirement.
- Dr. Kaufman shared, selected Wilco faculty expressed an interest in the Summer Cooperative Education courses from ISU. The courses are approved for graduate credit hours.
- Dr. Kaufman reviewed, she is working with Legislative group on line item increase for CTE.
- Dr. Kaufman is working with Patricia Zuccarello at Joliet Junior College on a Regional Student Partnership (AKA Tech Prep 2.0) to develop a partnership with high school Tech Prep and Career Center to make program accessible to all students.

### **Public Relations**

- Dr. Kaufman announced, Wilco is holding a Spring Career Fair on March 24<sup>th</sup> high school juniors and seniors interested in obtaining a career in Welding, Construction, Auto Service or Business Logistics.
- Dr. Kaufman provided a statement to Senator Meg Loughran Cappel for CTE month. Senator Loughran Cappel recognizes the important role Career and Technical Education provides the area students to develop a skill set that will provide a pathway to college and career readiness.
- Dr. Kaufman was excited to help celebrate Career and Technical Month by using #ILCTE in Social Media posts.
- Dr. Kaufman was happy to host a Lemont Special Education tour of Wilco.
- Dr. Kaufman celebrated the staff during Career and Technical week. The week included, lunch and Wilco spirit wear as well as, heart felt appreciation to her staff for their dedication to make Wilco a great place!

**OTHER ACTION ITEMS:**

It was moved by ROE and seconded by 209 to approve the following Action Item:

**AR#0222-2832: Approval of 22-23 School Calendar**

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 209 to approve the following Action Item:

**AR#0222-2833: Approval of Building Plan Vet. Asst. Expansion**

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 202 and seconded by 365 to approve the following Action Item:

**AR#0222-2834: Approval of 36-month lease of Savin IM 7000 Digital Multi-Function Device**

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by ROE to approve the following Action Item:

**AR#0222-2835: Approval of Buyout of existing Savin MP 6503**

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 365 to approve the following Action Item:

**AR#0222-2836: Approval of Mask Recommendation Language change to our Return to Learn Plan**

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by ROE and seconded by 365 to approve the following Action Item:

**AR#0222-2837: Approval of Non-Credit Summer Coursework: Welding, OSHA 10, CPR, First Aid, AED**

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

**NEW BUSINESS**

- None

**OLD BUSINESS**

- None

**ANNOUNCEMENTS**

President Westfall announced the next regular board meeting will be held Tuesday, March 15, 2022 at 6:00 p.m. at Wilco.

**ADJOURNMENT**

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 202 to adjourn the board meeting at 6:45 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

**APPROVED**

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President, Wilco Area Career Center Board of Control

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DATE

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Secretary, Wilco Area Career Center Board of Control

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DATE