

WILCO AREA CAREER CENTER  
**MINUTES**  
**of the**  
**Regular Meeting of the Wilco Board of Control**  
**January 23, 2020**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Thursday, January 23, 2020, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:02 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	absent
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	absent		Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent	210	Dr. Mary Ticknor	present
	Mr. Victor Zack	present		Mr. Gary Gray	absent

APPOINTMENT OF SECRETARY PRO-TEM

President Westfall asked for a motion to appoint Dr. Mary Ticknor as Secretary Pro-tem. Motion was made by 365 and seconded by ROE. Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

PUBLIC PRESENTATIONS/COMMENTS

Margaret Todd, Intro to Health instructor, Jennifer Leighter-Yeates, Early Childhood instructor, and Jeff Kinsella, Construction and Landscape Design instructor were all present for the meeting. Jennifer gave a report on the Early Childhood students heading to FCCLA competition. Jeff reported on the upcoming Career Fair this year at Wilco. He reported it was a very successful even last year with students getting interviews and jobs as a result of the visits with the vendors at the fair.

CONSENT AGENDA

It was moved by 365 and seconded by 209 to approve the Consent Agenda items including **CA1**: approval of minutes from the previous meetings on December 17, 2019, **CA2**: Expenditures presented for payment for January, 2020, **CA3**: Hiring of part-time Clinical Supervisor, Kimberly Galiardo @ \$37.00/hr.

**ASSISTANT PRINCIPAL FOR STUDENT SERVICES REPORT for January 23, 2020**

Julia Ann Oglesby, Assistant Principal

Julia briefly spoke with the board and reported Student Services/Tutors were looking forward to the new semester and she also reported there is a new intervention form Student Services will be using.

## **ASSISTANT DIRECTOR/PRINCIPAL REPORT for January 23, 2020 – Regular Meeting**

Bosa Goodale, Asst. Director/Principal

1. Bosa reported to the board the School Emergency committee met and updated the Crisis Response Plan to include a transition from hard lockdown to soft lockdown. Bosa also reported the Technology Committee met on January 9<sup>th</sup>, the Professional Development Committee met on January 14<sup>th</sup>, and the Awards Committee met on January 17<sup>th</sup>.
2. Bosa told the board she attended the Will County Tech Coaches meeting at the PDA.
3. Bosa told the informed the board the Student Growth testing is almost finished. She also told them she and Julia have started the second semester evaluations.
4. Bosa thanked Jennifer Alessi for her professional development on January 6<sup>th</sup> on Classroom Management: Student Pride in Work 2B2, Management of Transitions 2C1, and Enforcing the Rules 2D1. On January 17<sup>th</sup> Jeannine Marco and Michelle Gunther presented professional development on Managing the Classroom Using Disruptions.
5. Bosa told the board Wilco was present January 21<sup>st</sup> at Plainfield North, and January 16<sup>th</sup> at Plainfield East's 8<sup>th</sup> Grade Night. She said today we hosted a tour from Bolingbrook High School Special Education and will host a tour on January 24<sup>th</sup> for R.C. Hill.

## **EXECUTIVE DIRECTOR'S REPORT for January 23, 2020 - Regular Meeting**

Elizabeth Kaufman, Executive Director

1. Community Relations – Elizabeth shared with the board that we will be taking a group of Early Childhood students to volunteer and help at the ILASCD Conference. She also shared with the board we will be partnering with Indian Valley Career Center for the summer CNA course. She reported she and other educators in the region attended at Women in the Workplace meeting with Exxon Mobil to discuss strategies on increasing women's presence in the trades and manufacturing arena. Elizabeth also has a meeting set up with International Paper to explore how they might partner with us and students who have taken the AIM program. Elizabeth was pleased to inform the board we received a donation of an ambulance from Lockport Fire Protection District for our Fire Science and EMS programs. She also reported to the board, board member Chris Cavanaugh helped with a request for a squad car donation from Braidwood.
2. Leadership - Elizabeth informed the board the Perkins V Employer Survey needs input from employers to share what skills they are looking for. Elizabeth told the board she has submitted Wilco's PDR and LNA. Elizabeth told the board Schools to Apprenticeship has a new partnership with Chicago Tube and Iron. Elizabeth also attended a meeting where she discussed with Governor State the topic of Teacher Preparation.
3. Finance – Elizabeth reviewed with the board the School Maintenance Grant proposal and she is still working with the architects to determine estimated costs. She discussed the need to replace 5 of our rooftop units, which are at the 15 yr. mark. Elizabeth also discussed the summer maintenance work listed in the board packet which includes a wall in the Early Childhood classroom and a portable wall in the large C.N.A. classroom.
4. Curriculum – Elizabeth reminded the board we will be teaming with Indian Valley on our summer C.N.A. course and she met with our Criminal Justice instructors to assess the two strand division; explaining the difference between Criminal Justice and Law Enforcement. She provided a hand-out to the board showing the broader spectrum of careers covered under Criminal Justice as opposed to Law Enforcement being focused on police careers.
5. Public Relations – Elizabeth shared with the board that she and Culinary Instructor, Nicole Kinzer participated in a podcast about Wilco with Tom Hernandez of Plainfield District 202.

## POLICIES

**Policy# 2:20 – School Board** – 2<sup>nd</sup> reading

**Policy# 4:225 – Targeted School Violence Prevention Program** – 2<sup>nd</sup> reading

**Policy# 5:325 – Education Support Staff: Employment, Termination and Suspension** – 2<sup>nd</sup> reading

**Policy# 6:35 – Instruction: Teaching About Controversial Issues** – 2<sup>nd</sup> reading

**Policy# 7:165 – School Uniforms** – 2<sup>nd</sup> reading

## RESOLUTIONS

None

## OTHER ACTION ITEMS:

**R#0120-2714 Summer CNA Course**– It was moved by 365 and seconded by 209 to approve the Adult CNA course for summer 2020.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**AR#0120-2715 – Mercedes Benz Agreement** – It was moved by 255 and seconded by 210 to approve the educational training agreement with Mercedes Benz.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**AR#0120-2716 – Maintenance Grant and Summer Construction** – It was moved by 365 and seconded by 209 to approve the application for a matching funds Maintenance Grant and for the Summer Construction projects.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

## ANNOUNCEMENTS / INFORMATION ITEMS

1. Elizabeth reviewed the proposed Wilco calendar included in the board packet with the board.
2. Elizabeth pointed out to the board the information in the board packet regarding the finalized agreement with Lewis University for the Aviation program.
3. Elizabeth reviewed the Chicago Tube and Iron agreement included in the board packet as an informational item.

## UNFINISHED BUSINESS

1. Dr. Mary Ticknor volunteered to be on the Negotiations meeting. The committee now consists of Dr. Ticknor and Peggy Kunz.

## ANNOUNCEMENTS

President Westfall wished good luck to the Culinary competition team with their competitions starting tomorrow.

The next Board of Control meeting will be a regular board meeting to be held Thursday, February 20, 2020 at 6:00 p.m. at Wilco.

## ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by ROE to adjourn the board meeting at 6:30 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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President, Wilco Area Career Center Board of Control

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DATE

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Secretary, Wilco Area Career Center Board of Control

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DATE