# WILCO AREA CAREER CENTER

**MINUTES**

**of the**

**Regular Meeting of the Wilco Board of Control**

#### March 17, 2020

### CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, March 17, 2020, at Wilco Area Career Center. Board Vice President Gary Gray called the meeting to order at 6:02 p.m. and requested the roll to be called.

### ROLL CALL

ROE Dr. Shawn Walsh present/video 209U Mr. Kevin Feeney absent Ms. Peggy Kunz present   
  
255U Ms. Danielle Valiente present/video 202 Dr. Glenn Wood present/video

Mr. Chris Cavanaugh absent Mr. Rod Westfall absent

365U Ms. Tammi Conn present/video 210 Dr. Mary Ticknor present/6:18

Mr. Victor Zack absent Mr. Gary Gray present

CLOSED SESSION

Vice-President cancelled the closed session due to lack of security with board members being online.

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

Consent agenda revisions:

Item **CA3: Overnight travel for SkillsUSA** was struck from the agenda as it has been cancelled.CA3 Overnight Travel.

It was moved by ROE and Seconded by 202 to remove/pull item CA3 from the Consent Agenda.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Item **CA1: Minutes of previous meetings for February 20, 2020 and bill presented for payment for March** needed revision.   
It was moved by 365 and seconded by 202 to include an additional reason for closed session on February, 20, 2020; Semi-Annual review of closed session minutes and tapes, and also to include payment for bills in April in addition to March.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

None

CONSENT AGENDA

It was moved by 365 and seconded by 202 to approve the Consent Agenda as revised. *Explanation above under Agenda revisions above.*

POLICIES

**Policy# 6:55 – Remote Educational Program**

It was moved by 202 and seconded by 255 to accept the policy and waive further readings for approval in lieu of the imminent need for remote learning as per Governor Pritzker’s orders and under the guidelines of ISBE in response to the COVID-19 Corona virus.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

RESOLUTIONS

**R#0320-2006** – Reduction in Force for a Full-Time Certificated Teacher – reduction from full-time to part-time (2/3).

It was moved by 202 and seconded by 365 to approve the resolution.

Roll call vote: end6 Ayes, 0 Nays, 0 Abstain. Motion carried

**R#0320-2007** – Reduction in Force for Part-time Certificated Teachers – reduction from a shared position part-time (3 sessions shared) to a shared position part-time (2 sessions shared).

It was moved by 202 and seconded by 365 to approve the resolution.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**EXECUTIVE DIRECTOR’S REPORT for March 17 2020 - Regular Meeting**

Elizabeth Kaufman, Executive Director

1. Enrollment Numbers- Elizabeth reported to the board the enrollment numbers for next fall included   
 in their board packet. She told the board the initial total of students is 1612. There are some   
 adjustments that need to be made to move some students from programs that are full. She reminded   
 the board of the construction taking place this summer and how that will impact creating additional   
 learning spaces.

2. Budget Amendment – Elizabeth pointed out to the board the need for the budget amendment to use  
 funds not expended in this current budget. She asked the board for any questions they may have on

the amendment which will be voted on at the April board meeting.

3. MOU for Teachers – Elizabeth discussed the MOU example provided for the board and the request

by the teacher’s union to have language on E-learning. She requested an emergency board meeting  
 on Thursday, March 26, to approve the MOU and language for E-learning to extend past the current

2 weeks.

OTHER ACTION ITEMS:

**AR#0320-2721 - SOCS Contract** – It was moved by ROE and seconded by 255 to approve the continuation of website hosting by SOCS with this new contract.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

INFORMATION ITEMS

1. Elizabeth reminded the board of some of the information items included in their packet. She also  
 discussed the CTE Matrices and the 5 programs impacted.

UNFINISHED BUSINESS  
None

NEW BUSINESS

Vice President Gary Gray reminded the board to complete their Director Evaluations and return to Rod by April 1st.

ANNOUNCEMENTS  
Tammi Conn, Dist. 365 spoke to the board and wanted to give kudos to Shawn and Elizabeth and the hours they have put in working for the districts during this national crisis.

Vice-President Gary announced the emergency board meeting will be on Thursday, March 26, 2020 here at Wilco at 6 pm and will also be available to access via video conference. The next regular board meeting will be held Tuesday, April 21st, 2020 at 6:00 p.m. at Wilco.

ADJOURNMENT

Vice-President Gray asked for a motion to adjourn the board meeting. It was moved by 255 and seconded by 210 to adjourn the board meeting at 6:20 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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President, Wilco Area Career Center Board of Control DATE

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Secretary, Wilco Area Career Center Board of Control DATE