

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
March 19, 2019

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, March 19, 2019, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney Ms. Peggy Kunz	absent absent
255U	Danielle Valiente Christ Cavanaugh	present absent	202	Mr. Glenn Wood Mr. Rod Westfall	present present
365U	Dr. James Mitchem Mr. Victor Zack	absent present	210	Dr. Mary Ticknor Mr. Gary Gray	present absent

PUBLIC PRESENTATIONS/COMMENTS

None

APPOINTMENT

President Westfall asked for a motion to nominate Dr. Mary Ticknor as Secretary Pro-tem for this meeting in the absence of our board secretary. Motion was made by 210 and seconded by ROE. Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

CLOSED SESSION

President Westfall asked for a motion to move into closed session at 6:02 p.m. for the reasons of:
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees – 5 ILCS 120/2(c)(1). Motion was made by ROE and seconded by 365 to go into closed session.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 202 and seconded by 365 to end closed session at 6:07 p.m.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

CONSENT AGENDA ACTION ITEMS

AR#0319-2671

It was moved by ROE and seconded by 202 to approve Consent Agenda items including: **CA1:** Minutes from the previous meetings of February 12, 2019; **CA2:** Ratify expenditures presented for

March, 2019; **CA3:** Approval of overnight travel of FCCLA and SkillsUSA students to state conference.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL'S REPORT for March 19, 2019

Julia Ann Oglesby, Assistant Principal

1. Julia told the board Senator Maguire sent a hand written note saying how sorry he was that he missed the Wilco students at the CTE Career Day in Springfield recently.
2. Julia reported we are working closely with students with Fs and Ds. She is continuing to contact parents and counselors on students' progress.
3. Julia informed the board she has sent out more than nine attendance contracts this semester. She hopes all students will realize the importance of attending school until the end of the semester.
4. Julia shared with the board the experience of traveling with the students to Springfield for Illinois Career and Technical Education Showcase Day. Four students spoke at the podium in the Capitol rotunda about their experience in their CTE class, and many students met with legislators and the Lt. Governor, Juliana Stratton. Julia shared pictures of the event.
5. Julia reported on the HOSA conference in Springfield on March 13 – 15th. She accompanied Mrs. Marco and Mrs. Aldworth and 24 Wilco students who competed in many health related categories. Four Wilco students qualified for national competition.

ASSISTANT DIRECTOR/PRINCIPAL'S REPORT for March 19, 2019

Bosa Goodale, Assistant Director/Principal

1. Mission & Vision – Bosa reported results of the Student Growth Assessment Report on the AVC Portion of the test: 75% received Excellent or Proficient, and 25% Needs Improvement. On the performance part of the test 95% received Excellent or Proficient. Bosa also said the mentoring of non-tenured teachers is ongoing.
2. Assessing School Performance – Bosa reviewed the rubric report enclosed in the board folders on the current assessment of school performance. She also reported the exit survey for students has been mailed to the students and we are waiting for results. Bosa attended Alice training with Elizabeth at the Valley View District office and she thanked the district for including them.
3. Curriculum - Bosa shared with the board the focus of professional development in March is on Domain 3B and C: Using Questioning and Discussion and engaging students in learning with Dave Shepard. March 25th training will be Domain 1: Setting Instructional Outcomes. April training will include Domain 4F Compliance with School and District Regulations and Domain 4D Service to School Participation in School District Projects. Bosa also reported she is continuing to review lesson plans.
4. Upcoming Dates: Wilco Spring Open house is being held for incoming students on April 24th, 6:30 – 7:30 pm., May 2 will be Wilco Awards Night, Interviews with the Heavy Equipment applicants for next year will be March 20th at the Local 150 in Wilmington.

EXECUTIVE DIRECTOR'S REPORT for March 19, 2019 - Regular Meeting

Elizabeth Kaufman, Executive Director

1. Vision of CTE – Elizabeth reported to the board she has been appointed to the CTE Vision AD Hoc Committee. Their goal is to determine a state-wide CTE Vision to share with legislators and others in the educational community. Elizabeth also reported we hosted a relationship workshop on behalf

of TREES here at Wilco. We will also be hosting a regional literacy workshop on June 10th and 11th. Elizabeth also met with Aps, Asst. Principals and Counselors from each district and discussed sectioning and enrollment numbers.

2. Finance – Elizabeth reported to the board spending in on track and the April board meeting will include a budget amendment draft. Elizabeth has been collecting budget requests from staff and is considering purchases of an additional student activity van and a new tractor. Technology needs include an emergency contact system similar to Crisis Go System or Informacast.
3. Curriculum – Elizabeth discussed the JJC sections for 2019 – 2020 and is reviewing new textbooks for Welding. She met with the Health Instructors to discuss the development of the Medical Assisting curriculum.
4. Public Relations – Elizabeth reported to the board the instructors of Welding, Vet Assisting, EMS, Healthcare, Early Childhood, Auto Service, Criminal Justice and Culinary have all established a Twitter account. IACTE thanked the Center for our support during the CTE Showcase Day in Springfield. Elizabeth also informed the board the Wilco scholarship applications have been submitted and will be reviewed for selection of a Wilco scholarship of \$500 for a student from each high school that attends Wilco. These scholarships will be awarded at Award night on May 2nd.

POLICIES

None

RESOLUTIONS

It was moved by 202 and seconded by 365 to approve the following resolution:

AR#0319-2004 – Non-Retention of Probationary Teachers: Robert Haluska, Computer Technology Instructor.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

OTHER ACTION ITEMS:

AR#0319-2672 - Assistant Director/Principal's Contract – It was moved by 365 and seconded by 255 to approve the 2019-2020 Contract for Assistant Director/Principal, Bosa Goodale.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0319-2673 – Date Changes for Summer C.N.A. – It was moved by 365 and seconded by 255 to approve the date changes for the summer C.N.A. course due to make-up emergency days in the regular school calendar. The summer class will begin June 6th and the CPR class taught prior to the C.N.A. class beginning, will be taught on June 5th.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0319-2674 – SOCS Website Contract – It was moved by 365 and seconded by ROE to approve the SOCS website 3 yr. contract at a cost of \$3,200 annually.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

NEW BUSINESS

Elizabeth wished to discuss with the districts the possible need in the future of emergency counseling in the event of a crisis. We do not have counseling or support staff to help in a crisis and she wanted to ask the districts if they would offer counseling if needed at Wilco.

Elizabeth also discussed a communication model that Plainfield has established to communicate with Wilco students in an emergency. Lemont said they have that subset created also and Elizabeth encouraged the other district to create that communication subset in the event of an emergency or crisis.

ANNOUNCEMENTS / INFORMATION ITEMS

Elizabeth Kaufman shared information items:

1. Elizabeth shared C.N. A. cluster scores for the most recent state C.N.A. exams.
2. Elizabeth informed the board the Early College Model left the senate committee and the initial Proposal has the districts paying for students to attend.
3. Elizabeth shared workforce data for Will County and it shows a 22% growth in transportation and Warehousing.
4. Elizabeth informed the board of the need for 3 emergency days at the end of the school year.
3. Upcoming Events – Elizabeth reviewed with the board upcoming events such as the Spring Plated Luncheon, the Awards night and the end of the year picnic for Wilco students. buffet and the March St. Patrick’s Day buffet.

UNFINISHED BUSINESS

None

NEXT MEETING

The next Board of Control meeting will be a regular board meeting to be held Tuesday, April 16, 2019 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 210 and seconded by ROE5 to adjourn the board meeting at 6:45 pm.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE