

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
March 20, 2018**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, March 20, 2018, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:01 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	absent
				Ms. Peggy Kunz	present
255U	Dr. Christine Nelson	present	202	Mr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent	210	Dr. Mary Ticknor	absent
	Mr. Victor Zack	absent		Mr. Gary Gray	absent

President Westfall welcomed new board member, Chris Cavanaugh, from Reed-Custer District 255U.

PUBLIC PRESENTATIONS/COMMENTS

Don Malec, Wilco Council Local 604 representative made a plea on behalf of the union to the board. He asked that the board consider all expenditures in light of anticipated reduction in force of teachers, and that any capital expenses be viewed with student learning as the decision factor.

CLOSED SESSION

It was moved by ROE and seconded by 202 to go into closed session at 6:03 p.m. for the reasons of:
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by 255 to adjourn the closed session and return to the regular board meeting at 6:10 p.m.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

A portion of CA#5 of the consent agenda was struck from the agenda. FFA will no longer be staying overnight for the trip to U of I. The other portion of CA#5 regarding Culinary's overnight stay for FCCLA state competition remains for approval.

CONSENT AGENDA ACTION ITEMS

AR#0318-2631

It was moved by ROE and seconded by 202 to approve Consent Agenda items including; **CA1:** Minutes from the previous meetings from February 15, 2018, **CA2:** Expenditures presented for March 2018.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL'S REPORT for March 20, 2018

Julia Oglesby, Assistant Principal

1. Julia informed the board she is meeting personally with all students who have D's and F's before Spring break.
2. Julia reported to the board there have been more than twenty attendance contracts this semester. She is hopeful students, especially seniors, realize the importance of attending school until the end of the semester.
3. Julia told the board on April 10th, she and Don Malec and Mo Habeeb will be taking nine students to Springfield for IACTE Career & Technical Education Showcase Day. They will rally for CTE and meet some of our state representatives and be able to see the state legislators in the general assembly.
4. Julia attended the IACTE conference and reported to the board she presented two break-out sessions at the conference. One presentation was on the Wilco Mentoring program with Don Malec, and she reported Don was great as he described the struggles of a mentor. The other presentation Was on student motivation and both sessions were well attended.

ASSISSTANT DIRECTOR/PRINCIPAL'S REPORT for March 20, 2018

Bosa Goodale, Assistant Director/Principal

1. Bosa shared with the board a report on student growth assessment. She said Wilco is coordinating with other vocational centers on a New Teacher Workshop on August 7 – 9th. The other centers participating are Technology Center of DuPage, Grundy Area Vocational Center, and Indian Valley Vocational Center.
2. Bosa gave the board a handout of a rubric on the teacher evaluation results.
3. Bosa reported to the board we are starting to collect exit surveys from students.
4. Bosa told the board the focus for teachers in April is Domain 4d: Participating in Professional Community. Also on focus for April is Domain 4: Advisory Groups. She reported that she in continuing with the ongoing review of lesson plans.
5. Bosa was happy to inform the board we have a student that was chosen for the Student to Apprenticeship program; Lemont student, Ben Pimentel.
6. Bosa reported the interviews are complete for the Heavy Equipment Program for next fall and the parent meeting will be the first week in May. There are 12 students enrolled.
7. Bosa said students are taking their qualifying test to be able to compete at the state competition for SkillsUSA.
8. Bosa informed the board the Wilco Awards night will be Monday, May 7th.

EXECUTIVE DIRECTOR'S REPORT for March 20, 2018 Regular Meeting

Elizabeth Kaufman, Executive Director

1. Finance – Elizabeth told the board the Comcast fiber has been laid and they are coming tomorrow to connect the box. She also shared the concern of the cost of the pension shift to school districts

the state is implementing. When the districts have to assume 100% of the contribution, Wilco's share will be \$134,000.

2. Enrollment – Elizabeth shared preliminary enrollment figures with the board.
3. Finance and Facilities – Elizabeth shared with the board the first quarter payments of the CTEI funds from ISBE have been received, totaling \$163,630. This leaves an outstanding balance for the year of \$376,508.
4. JJC Dual Credit – Elizabeth informed the board the JJC Trustees meeting will no longer have the proposal that districts pay toward the dual credit item on the agenda. They are tabling that subject for now, but will re-visit it in the future. Elizabeth said she met with COD and they said they will not be charging for dual credit for high school students.
5. Calendar – Elizabeth provided the board with a draft calendar for next year.
6. Presentation – Elizabeth told the board she presented at the Kane County teacher's institute regarding partnerships.
7. Curriculum Instruction and Assessment – Elizabeth reported that they are reviewing the new CNA text and she met with JJC on Early Childhood dual credit.
8. Public Relations – Elizabeth told the board Drauden Point 8th graders toured the school. She also reminded the Board of the upcoming Spaghetti dinner fundraiser on March 22nd.

POLICIES

None

RESOLUTIONS

It was moved by 209 and seconded by 202 to approve the following Resolutions:

R#0318-2000 – Non-Retention of Probationary Teachers – Patricia Crofoot, Health Care Instructor, Jeffrey Davis, Auto Service Instructor, and Jeffery Kinsella, Welding Instructor.

R#0318-2001 – Non-Retention of Educational Support Personnel – Alec Bidochka, IT Assistant, Dan Favia, Auto Service Aide, and Jim Grant, Auto Service Aide.

R#0318-2002 – Reduction in Force of Non-Tenured Teachers – Robert Haluska, Computer Technology Instructor, and Ashley Luecken, Culinary Arts Instructor.

R#0318-2003 – Reduction in Force of Support Personnel – Melanie Phillips, Clinical Instructor, and Amanda Ramsden, Clinical Instructor.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

OTHER ACTION ITEMS:

AR#0318-2632 – Wilco 2018-2019 Calendar - It was moved by ROE and seconded by 202 to approve the Wilco 2018-2019 calendar as presented.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0318-2633 – All-Day Preschool Proposal - It was moved by 209 and seconded by 255 to approve all-day preschool on Tuesdays and Thursdays from 8:00 a.m. to 2:30 p.m. at a cost of \$150 a month plus a \$100 registration fee.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0318-2634 – Summer Construction Projects. It was moved by 255 and seconded by ROE to approve the non-bid project including a Culinary service window, playground equipment for the preschool, an additional door in Hall D, and technology infrastructure.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

1. Spring Break – Wilco will be observing Spring break March 26th – March 30th, returning to school Monday, April 2nd.
2. Legislative Day – Elizabeth told the board IACTE Career and Technical Education Showcase Day (formerly known as CTE Legislative Day) will be April 10th in Springfield. Julia Oglesby, Don Malec and Mo Habeeb will be taking students down to speak with legislators about CTE and to observe the legislators in session.
3. Student Competitions – Elizabeth updated the board on competitions for HOSA, FCCLA and upcoming SkillsUSA. She reminded the board a list of HOSA winners is in their board packet.
4. Public Buffet – Elizabeth reminded the board about the upcoming Culinary Public Buffet on April 18th, which will be a plated luncheon instead of a buffet. A copy of the menu was provided in the board folders.
5. Community College Grant Allocations – Elizabeth reviewed with the board the Illinois Community College Board FY2018 Grant Allocations.
6. Awards Night – Elizabeth mentioned again the Wilco Awards night will be Monday, May 7th and President Westfall encouraged all board members to attend.
7. Budget Amendment – Elizabeth provided the board with a handout explaining the need for a budget Amendment at the May board meeting.
8. Students of the Quarter – Elizabeth pointed out to the board they have a list in their board folder showing the 3rd quarter students of the quarter recipients.
9. Upcoming Events – Elizabeth reviewed with the board the upcoming events.

UNFINISHED BUSINESS

The Strategic Planning committee results of their meeting with stakeholders was shared with the board. A new mission statement was developed along with the SWOC results in the categories of: Strengths, Weaknesses, Opportunities and Challenges.

NEXT MEETING

The next Board of Control meeting will be a regular board meeting to be held Tuesday, April 17, 2018 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 209 to adjourn the board meeting at 6:55 pm.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE