

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
September 20, 2016**

CALL TO ORDER

The Wilco Board of Control met for a Regular Meeting on Tuesday, September 20, 2016, at Wilco Area Career Center. President Rod Westfall called the meeting to order at 6:01 p.m. Mr. Westfall requested the roll to be called. Dr. Christine Nelson was appointed Secretary pro-tem in the absence of Peggy Kuntz, Board Secretary.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	absent
255U	Dr. Christine Nelson	present			
	Mr. Jesse Morris	present	202	Mr. Glenn Wood	present
				Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent			
	Mr. Daniel Falese	absent	210	Dr. Mary Ticknor	present
				Mr. Gary Gray	present

PLEDGE OF ALLEGIANCE

PRESENTATIONS

John Eallonardo from FQC reported to the board that the work inside the school is complete. The boiler is scheduled to be started tomorrow (Sept. 21st) with the manufacturer on site. The outside storage building water line is in and underground works starts Thursday with the anticipated completion of the building in November.

CLOSED SESSION

It was moved at 6:06 by ROE and seconded by 255 to move into closed session for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, etc. 5 ILCS 120/2(c)(1) and 2. Litigation probable or imminent 5 ILCS 120/2(c)(11). Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved at 7:12 by 255 and seconded by 210 to end closed session and return to the regular meeting.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA ACTION ITEMS

AR#0816-2563 –

It was moved by 202 and seconded by 209 to approve the consent agenda including; CA1: Minutes from the previous meetings from August 16, 2016, CA2: Ratify expenditures presented for payment for September, 2016, CA3: Hiring of Francisco Rodriguez and Alec Bidochka, part-time IT Assistants, \$12/hr., up to 20 hours per week. CA4: Donations from VCA Worth Animal Hospital for the Vet Asst. Program, and a Chevy Venture van for the Auto Service program from Chuck & Joy Koch of Romeoville.

ASSISTANT PRINCIPAL'S REPORT for September 20, 2016 Regular Meeting

Julia Ann Oglesby, Assistant Principal for Student Services

1. New Instructor Mentors – Julia reported to the board the mentors for the new teachers have had 5 meetings so far this year. They are helping them to understand the teaching process the first year.
2. Student Services – Julia told the board we have identified 219 students with IEP's and Student Services has done a great job dissemination that information to the instructors. We also have 21 Academic 504 accommodation plans this year.
3. Professional Development – Julia facilitated a professional development presentation on 9/12 after school for the teachers. It was 2nd in a series for the school year.

ASSISTANT DIRECTOR'S REPORT for September 20, 2016 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Professional Development – Elizabeth reported the September faculty meeting was focused on student growth in the professional development series.
2. Evaluations – Elizabeth told the board the first cycle of evaluations and walk-throughs are being completed.
3. 2017-2018 Courses – Elizabeth discussed with the board the options for new student courses for the next year. Construction management, which will be a 1 year program, is equivalent to the AEC 100 and AEC 112 ad JJC. She also discussed revisions to Criminal Justice. She proposed rotating classes with JJC's class and going to a 1yr. Intro to Law Enforcement and Crime Scene Investigation. The Dean of Business with JJC approached Elizabeth regarding a class with Hospitality. This would involve 2nd year students looking at Event Planning to align with JJC's Hospitality course.

DIRECTOR'S REPORT for September 20, 2016 Regular Meeting

Katrina Plese, Executive Director

1. Policies – Katrina reviewed with the board the changes and updates to the policies included in the board packet. Changes are consistent with what was in the student handbook and consistent with practice. The travel policy aligns with past and current practice.
2. Resolution – Katrina reminded the board of the presentation last month on the SELF Workers Compensation Pool. The savings of \$6,184 is the reasoning for recommendation to approve the switch to this pool.
3. Course Updates – Katrina mentioned Elizabeth reviewed these proposed changes with the board.
4. Barbering & Cosmetology Contracts – Katrina reviewed the new vendor proposal for Barbering and Cosmetology instruction from Champions Barbering and Cosmetology.

POLICIES

5:190 Staff Travel – 2nd reading for amendment and adoption

7:160 Student Discipline – 2nd reading for amendment and adoption

It was moved by ROE and seconded by 210 to approve the amendments to the policies presented.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

OTHER ACTION ITEMS:

AR#0916-2567 – SELF Workers Compensation

It was moved by 210 and seconded by 255 to approve the contract with the SELF Workers Compensation Pool.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0916-2568 – Fiscal Year 2018 Course Additions/Revisions

It was moved by 210 and seconded by 255 to approve the course additions and revisions as presented.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0916-2569 – Contracts – Champions Beauty and Barbering University

It was moved by 2102 and seconded by 255 to approve the contracts with Champions Beauty and Barbering University.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. FY17 Enrollments – Katrina reviewed the current 11th day enrollment numbers with the board. She reminded the board in their packet was the tuition revenue information. Katrina told the board over the 40 years of Wilco being open, we have served 27,619 students. The average number of students per year is 690. Current enrollment, 1136, which is an all-time high.
- B. Upcoming Events – Katrina reviewed with the board important upcoming events & dates including the ribbon cutting ceremony and open house on September 22nd and the first Public Buffet on October 5th.

NEXT MEETING

The next Wilco Board meeting will be a regular board meeting to be held Tuesday, October 18, 2016 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 255 to adjourn the board meeting at 7:47 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE